

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the Executive Member for Culture, Delivery and Public Protection is to be asked to make a key decision on 4 October 2021 in respect of the following:

TITLE: Strategic procurement plan - Specialist printing for Electoral Services

SERVICE AREA: Delivery

PURPOSE OF DECISION:

To approve a Procurement Plan for specialist printing and postage services for elections and electoral registration. This is to ensure the requirements for future elections and registration materials are produced in a legally compliant way, at a competitive price.

ISSUE REFERENCE: I102031

The Executive Member for Culture, Delivery and Public Protection will be considering a report prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection on the Council's web site or at Time Square, Market Street, Bracknell, RG12 1JD (when the offices are open).

Further information can be obtained from Ann Moore, Head of Democratic & Registration Services, Head of Democratic & Registration Services, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352260, ann.moore@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Culture, Delivery and Public Protection in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services, but a fee will be payable.

DATE OF NOTICE: 23 August 2021