



CODE OF CONDUCT PANEL

10 DECEMBER 2024

SUPPLEMENTARY PAPERS

TO: ALL MEMBERS OF THE CODE OF CONDUCT PANEL

The following papers have been added to the agenda for the above meeting.

These were not available for publication with the rest of the agenda.

Kevin Gibbs
Executive Director: Delivery

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6. PANEL CONSIDERATION OF COMPLAINT	1 - 2

To include:

1. Presentation of complaint (Monitoring Officer/Investigating Officer)
2. Presentation of subject member's case
3. Summing up
4. Views/submission of the independent person
5. Deliberations of the Code of Conduct Panel
6. Formal announcement of decision

The range of possible sanctions are as follows:

- The Panel recommending that the Council issue a formal Censure towards the Councillor/Co-opted member e.g. through a Motion at a Council meeting
- The Panel publishing its decision by issuing a press release
- The Panel reporting findings to Council for inclusion on Council agenda
- The Panel recommending to the Councillor's group leader (or in the case of "ungrouped" members, recommend to Council or to Committees) that he/she be removed from any or all committees or sub-committees
- The Panel recommending to the Leader of the Council that the Councillor be removed from the Executive, or removed from particular portfolio responsibilities
- The Panel recommending that the Councillor be removed from

any or all outside appointments to which he/she has been appointed or nominated by the Leader of the Council

- The Panel Instructing the Monitoring Officer to arrange appropriate training
- The Panel requiring the Councillor/Co-opted Member to issue a written apology to the complainant in an open letter
- The Panel referring the matter to the party whip in order that the Political group may consider what action to take under its own procedures

Agenda Item 6

Cllr Mrs Hayes MBE
Bracknell Forest Council
Time Square
Bracknell
RG12 1JD

21 January 2025

Dear Mrs Halliwell

Open Letter of Apology

Following the decision of the Code of Conduct Panel, I write to apologise for the use of inappropriate language in my conversation with Max Baker. I apologised to those present on the day and as you know I have done again since.

I acknowledged from the outset that my conduct on that day fell short of the requirements of the Council's Code of Conduct. Contrary to any suggestions, I fully support the Nolan Principles, and the requirements of Councillors as set out in the Council's Code of Conduct. I also support the junior officer for reaching out.

The nature of my conversation with Max that day reflected a long-standing relationship which I believe had become over familiar. Please be assured that this was an isolated incident between two people with a genuine friendship. It is not the way I would normally conduct myself in respect of Council related matters.

Yours sincerely

Dorothy Hayes

Cllr Mrs Dorothy Hayes MBE

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