

HEALTH & WELLBEING BOARD: FORWARD PLAN 2013/14

Detailed below are overarching issues that the Board will need to take a view or inform. Scheduling of agenda items may change, if necessary.

Last meeting of the Board: 11 April 2013

Item	Decision	Responsibility	Submitted to Board:
Francis Report into mid Staffs.	To receive and comment on the plans of local commissioners to take on board the recommendations of the Francis Report.	William Tong/Mary Purnell /Glyn Jones	SUBMITTED
LINK Final Annual Report	To receive and comment upon the Local Healthwatch Annual Report and Accounts	Debra Ogles	SUBMITTED
Shaping the Future Results	To be considered by the Board	William Tong/Mary Purnell	SUBMITTED
Relationship of the Health and Wellbeing Board with the NHS Commissioning Board	To agree protocols for working with the NHS Commissioning Board	Mary Purnell / William Tong	SUBMITTED
Pooled Budget Arrangements (Section 75 agreements)	To agree protocols for establishing section 75 agreements	Glyn Jones	SUBMITTED
Bracknell Forest Partnership Review	To agree working arrangements with the Bracknell Forest Partnership	Glyn Jones (Genny Webb)	To be circulated via email.
Local Healthwatch Bracknell Forest Contract Award	Information item	Kieth Naylor	SUBMITTED
Terms of Reference & Constitutional Arrangements of the Health & Wellbeing Board.	To agree arrangements.	Priya Patel/Kieth Naylor	SUBMITTED

4 July 2013

Item	Decision	Responsibility	Submitted to Board:
Local Healthwatch Forward Plan	To assess and comment upon the Local Healthwatch Forward Plan and its alignment with the JHWS	LHW Representative	

Item	Decision	Responsibility	Submitted to Board:
Bracknell Forest Partnership Risk Analysis	To agree the risk register prior to submission to the partnership in relation to the Act and subsequent regulations	Glyn Jones	To be circulated by email.
Safeguarding – Section 11 Children Act 2004	To monitor safeguarding responsibilities.	Janette Karklins/ Sandra Davies	
LSCB Business Plan 2013/14.	For consideration	Janette Karklins/ Sandra Davies	
Joint Strategic Needs Assessment: Redesign Vision	Update on progress	Jo Hawthorne/Lisa McNally	
Terms of Reference and Locally Agreed Working Arrangements	To be agreed.	Priya Patel/ Lynne Lidster	
Update on Shaping the Future from the Clinical Commissioning Group.	Update	Mary Purnell	
Public Health Update	Update	Lisa McNally	
Winterbourne Review	Information	Glyn Jones	

5 September 2013

Item	Decision	Responsibility	Submitted to Board:
Health & Wellbeing Board Annual Report	To agree to publish the HWB Annual Report	Dale Birch / William Tong	
Integrating Commissioning Strategies	To agree arrangements to receive and provide comment upon commissioning strategies to connect, integrate and resource outcomes	Glyn Jones / Janette Karklins	
Cross-border working	To agree protocols for working across boundaries with identified partners	BF HWB and RBWM HWB??	

Joint Commissioning Strategy for the Children & Young People's Partnership Board	Board to agree.	Janette Karklins/Graham Symonds	
Health & Wellbeing Board Local Account 2012/13	Board to agree its Local Account for 2012/13, detailing the Board's work whilst in shadow.	Kieth Naylor	

12 December 2013

Item	Decision	Responsibility	Submitted to Board:
Local Safeguarding Children's Board Annual Report	To note.	Janette Karklins/Sandra Davies	

13 February 2014

Item	Decision	Responsibility	Submitted to Board:

10 April 2014

Item	Decision	Responsibility	Submitted to Board:

Work in Progress/Outstanding Issues:

- Memorandum of Understanding between HWB and CCG (Mary/Kieth) – work in progress.

Other Areas the Board may need to consider:

Health and Social Care Act - Issues subject to commencement

Item	Decision	Responsibility
Charges for specific health services	To receive information on section 50 regulations relating to the application of application of Charges to Health Improvement and Health Protection Measures and to decide future action	CCG / LA
Personal health budgets	To receive information on section 55 regulations relating to personal health budgets and to decide future action	CCG
Mental Health Advocacy	To receive information on section 55 regulations relating to mental health advocacy and to decide future action	LA
Pharmaceutical Needs Assessment	To agree the process of developing, updating and publishing the Pharmaceutical Needs Assessment	LA
Enhanced Joint Strategic Needs Assessment	To agree the process of refreshing the JSNA	LA/CCG

Item	Decision	Responsibility
Application of the duty to integrate to health-related services	To agree a process to assess the commissioning of decisions of executive bodies against the JHWS	
Establishment of Care Trusts	To agree the protocols for establishing Care Trusts between the LA and the CCG	

New or draft legislation

From April 2013

Item	Decision	Responsibility
Draft Care and Support Bill	To agree arrangements for the joint working of the NHS CB, CCG, LA and carers' organisations and agreeing plans and budgets to support carers	William Tong/ Glyn Jones/Janette Karklins/NHS CB Representative

BF Local Safeguarding Children Board Annual Report 2011/2012 – Subject to approval of document

Item	Decision	Responsibility
??? Section 11 Safeguarding Assessments	To agree protocols for ensuring the Clinical Commissioning Group and other health providers commissioned through the Health and Wellbeing Board adhere to Bracknell Forest LSCB minimum safeguarding standards	Janette Karklins
??? Serious Case Review Recommendations	To agree protocols for ensuring the Clinical Commissioning Group and other health providers commissioned through the Health and Wellbeing Board are sighted on Serious Case Reviews and lessons learned are integrated into CCG and General Practice quality assurance systems	Janette Karklins
General Practice, Health Visiting and Midwifery Case Review Recommendations	To agree protocols for ensuring the Board and Clinical Commissioning	

Item	Decision	Responsibility
	Group and other health providers commissioned through the Health and Wellbeing Board are sighted on Case Reviews and lessons learned for General Practice, Health Visiting and Midwifery Case Review Recommendations are integrated into CCG and General Practice quality assurance systems	
Co-sleeping and bed-sharing for infants and small children	For the Board to give a view on community health professionals' advice on co-sleeping and bed-sharing for infants and small children	Janette Karklins
Child protections practice of health economy providers	For the Board to give a view on the potential application of the Exemplar Safeguarding Audit Tool to audit the child protections practice of health economy providers	Janette Karklins
Single and Inter-agency Training	<i>There is covered in section 4 – does the Board need to take a view on extending this throughout the new health economy?</i>	