

MINUTES

MEETING: **Sub Schools Forum**

MEETING DATE AND TIME: 12th September 2019, 4pm

INVITEES: Kashif Nawaz, Head of Children Services (KN)
 Kay Lewis, Support Officer (Minutes)
 Katie Flint, National Management Trainee
 Angela Fright, Finance (AF)
 Jenny Baker, Kennel Lane (JL)
 Paul Clark, Business Partner (PC)
 Liz Cole, Owlsmoor (LC)
 Karen Davies, Whitegrove (KD)
 Marion Bent, College Hall (MB)
 Debbie Smith, Sandhurst (DS)
 Richard Stok Governor @ Meadow Vale (RS)
 Keith Grange, Garth Hill (KG)
 Martin Gocke, College Hall (MG) (Chair)

Apologies Phil Sherwood, Uplands
 Stuart Matthews, Edgbarrow
 Brian Poxon, Garth Hill
 Neil Davies, Sandy Lane
 Jane Coley, Brakenhale
 Gareth Barnard, Councillor

1.	<p>Welcome and Apologies Nominated Chair – Martin Gocke KN Identifies purpose of the group - a working forum for proposing recommendations to the School Forum.</p>	
2.	<p>SEND Needs Analysis paper – Katie Flint Summary of report: 2 months prep to bring together SEND provision. Evidence based on services to support future decisions tailored for BF population, this report is data-based and fits into journey as part of the foundation for the upcoming SEND commissioning strategy for the borough. Based on Academic Year 2018_19.</p> <p>National data was used, generally the SEN2 return for EHCP information and the school census for SEN Support data. Additional internal information was sourced for detail.</p> <p>The key themes included: ASD</p> <ul style="list-style-type: none"> • Most prevalent primary need for EHCPs - more than 1/3 and higher than the national average. • 2 specialised ASD resources have the capacity for 62 pupils. • ASD requires the highest proportion of total spend from the HNB -increasing over the last three years <p>SEMH</p> <ul style="list-style-type: none"> • Higher proportion with an EHCP for SEMH than national average. • Half of CLA pupils with an EHCP have primary need of SEMH 	

- Out of borough, independent/non maintained special schools i.e. High Close and Chilworth House provide 20+ placements for SEMH pupils
- SEMH has the second high cost per placement (after PMLD) and total spend has increased by 83% of the last 3 years.

SEN support

- SPLD most common reason for secondary school SEN support, SCLN most common for primary school SEN support.
- Exclusions for SEN support pupils is disproportionate the school population and higher than national average (35% of exclusions but 11.6% of population)

Out of Borough Costs

- Spend on PVI schools increased by 1/3 over the last 3 years, average cost of these placements increased by 2% over same period.
- Average cost per placement at other local authority special schools increased by 22% over the 3 years.

KN – This is an analysis document and will be a paper that will be used for answering the concerns in schools Forum Group because it is an evidence based document.

Chair – Commented that this documents is over due by 3 years. Karen thought 5 years. A great deal of Thanks was channelled to Katie on providing the analysis document for Bracknell Forest (BF).

KN referred to p34 on document which gives you the placement types & the specific spend

Meadow Vale – page 35 table 3 – cost of provision for the various units comparing BF, is this data based 2019_20 financial year. The cost for provision is greater than LAs. Karen suggested we need to work out the cost per pupil?

Chair comments that BF have never had scale of provision and economies of scale. Data shows LA is not reflective of the needs within Kennel Lane and the banding of the children, KN says this will come out of the consultation for the funding. Further discussion on KLS internal data requested, to be arranged by KN.

Jenny asked “What is the Lead need on an educational plan”? This was easy to identify in the past, but it has become more complex – historically lots of children with ASD, who not necessarily have this condition. KN further explained that “Other” is at 4% of BF category need, clearly this needs to be analysed further. The data could skew as the future analysis continues progress.

Action: Jenny follow up the regional ASD prevalence research

KN to continue liaison with the Sub Group: this is the forum to draft together a SEND commissioning Strategy through a consultative basis with our other partners; health and social care. The aim is to be as close to the needs of the Borough and to engage with children and young people, their families and schools.

Summary

If you need any clarification from the report please highlight and feedback to Katie direct. The purpose of this meeting is move forward this consultation forum and to shape our Strategy for the SEND commissioning strategy.

Chair raised the Transport costs which are not insignificant, KN has also addressed this within the AP report.

PC suggested that we must give feedback to Katie if anything should be added to the

Jenny

	<p>current report. Funding is provided to us and is difficult for BF to influence that funding, but we will compile the evidence to support our claim. There will always be the question Are we receiving value to money? Please see summary and overview costs on Pages 31/32.</p> <p>In the next meeting there will be the opportunity to support the development of the SEND commissioning strategy.</p>	
<p>3.</p>	<p>Alternative Provision Review Chair welcomed the report which has been well awaited in the Borough. Great report and thanked KN for the depth of the content. KN explained that it was the Schools forum wanting more analysis. This report links to national issues and our position as a LA. The exclusion data is based on 2017/18 data for validation purposes. It is also linking closely to the primary needs set out in Katie's report.</p> <p>From the data we received from schools we could see how the schools secured the provision, the report shows the challenges that we are looking at - see 5.7.4 to look at the Growth prospect.</p> <p>KN thanked Marion for her contribution relating to College Hall which is referenced within the report.</p> <p>Question raised about re-integration and what would lead a school to re admit a child back into their school – results provide varied reasons which will need further investigations.</p> <p>Highlighted 5.1.0 on page 26: a total £50k for AP in primary schools and £20K in secondary schools set aside from the High Needs Block. These should be reviewed as need is far greater. Trends, costs all included in the report</p> <p>Range of recommendations that are open to this Sub Group to take forward as priority actions, there are no costings. These needs to be captured and to brought back to the group to discuss further.</p> <p>Recommendations are cross phase.</p> <p>Colleagues who attended AP fair in July – good result and we are still going through due diligence. 17 exhibitors, 10 want to move forward with us.</p> <p>Summary College Hall – the report shows that pupils occupy spaces that can manage in mainstream schools. Why are schools not taking pupils back? Question is How could we integrate more pupils back into schools? At the moment because of the lack of provision meant that they remained at College Hall because that place was the only place that met their needs.</p> <p>Karen – thanked KN and Katie to provide the level of detail and reports to the Sub Group to discuss these needs which have been so desperately needed.</p> <p>KN happy to take responses from primary and secondary schools but it is for the forum to decide how we take back the question to the Schools Forum. As a forum we need to make quick progress to move forward for the development of the SEND commissioning strategy at the next meeting.</p> <p>KN suggested that we could reduce the quantity of recommendations to bring forward in order to get maximum input into Finance in the short term or we can put through less than 5 recommendations to the Schools Forum</p>	

	<p>or for the group to Scale all the recommendations over a period of time but the Forum to view certain recommendations in year 1, 2, 3 etc</p> <p>PC and KN confirmed that they will support this group with costings to move it forward.</p> <p>Chair reminded the group that on page 31 AP is just 10% of the budget and we must not be side tracked as the big wins are in the other 90% of the High Needs section. We should be efficient in our time.</p> <p>KN explained that the needs are not being met in the LA. We have only provided a data analysis at this time. To move forward we need to do the commissioning strategy to answer the impact on the expenditure. We work with a specific radius to develop the framework.</p> <p>Post 16 – not completely up to date with the figures, the picture is not clear for lots of young people who are going through AP, they come back into another picture because there is no LA provision in BF. KN confirmed that Post 16 is not a specific recommendation. At Post 16 we work with specific providers in structured way who meet the needs and where those placements are.</p> <p>KN asked for a timescale for response back from the Sub Group on the matters discussed herein. Action KN to send a brief email outlining what is required – it was confirmed that 2 responses will be expected back 1. Primary and 2. Secondaries</p> <p>Next meeting 10th October 2019, Grd floor Room 4 Time Square</p>	Liz/Debbie
4.	<p>AOB Send out the future dates for the meetings with these minutes Send out the attached documents that have been discussed with the minutes</p>	KN/ KL

Priorities for the next meeting

KN	Send email to Debbie and Liz to request the views from the Primary platform Send email to [name] secondaries to request the views of the Secondary platform
KN/KL	Send out future dates for the meetings
Debbie/Liz	Return with response to KN email
All	Attendance at next sub school forum

Dates for future Sub Group Meetings:

- 10th October 2019: 1600 – 1730 hrs (Time Square Ground Floor Room 4)
- 14th November 2019: 1600 – 1730 hrs (Time Square Ground Floor Room 4)
- 5th December 2019: 1600 – 1730 hrs (Time Square Ground Floor Room 4)
- 9th January 2019: 1600 – 1730 hrs (Time Square Ground Floor Room 4)
- 6th February 2019: 1600 – 1730 hrs (Time Square Ground Floor Room 4)
- 5th March 2019: 1600 – 1730 hrs (Time Square Ground Floor Room 4)
- 2nd April 2019: 1600 – 1730 hrs (Time Square Ground Floor Room 4)
- 7th May 2019: 1600 – 1730 hrs (Time Square Ground Floor Room 4)
- 4th June 2019: 1600 – 1730 hrs (Time Square Ground Floor Room 4)
- 2nd July 2019: 1600 – 1730 hrs (Time Square Ground Floor Room 4)