

Equalities Screening Record Form

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| Date of Screening: 22 October 2012 | Directorate: Delivery | Section: Contract Services |
| 1. Activity to be assessed | Procurement of car park management services and enforcement | |
| 2. What is the activity? | <input type="checkbox"/> Policy/strategy <input type="checkbox"/> Function/procedure <input checked="" type="checkbox"/> Project <input type="checkbox"/> Review <input type="checkbox"/> Service <input type="checkbox"/> Organisational change | |
| 3. Is it a new or existing activity? | <input type="checkbox"/> New <input checked="" type="checkbox"/> Existing | |
| 4. Officer responsible for the screening | Damian James | |
| 5. Who are the members of the EIA team? | Louise Watkins | |
| 6. What is the purpose of the activity? | The current parking management and enforcement contract is due to expire at the end of June 2020 and a full procurement process is required. | |
| 7. Who is the activity designed to benefit/target? | The procurement process will ensure that the Council gets a cost effective and quality parking management and enforcement service which will meet the needs of those using the service. | |
| Protected Characteristics | Please tick yes or no | Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason. |
| 8. Disability equality | N | What evidence do you have to support this? E.g equality monitoring data, consultation results, customer satisfaction information etc Please add a narrative to justify your claims around impacts and describe the analysis and interpretation of evidence to support your conclusion as this will inform members decision making, include consultation results/satisfaction information/equality monitoring data |
| | | The impact will be neutral; there is no evidence at this time to suggest a differential impact on this group. |
| | | Providing the correct procurement steps are taken to ensure the process is clear and transparent, the opportunity for adverse impact is negated. A framework approach is not being used for this procurement. There will be no public consultation or engagement activities as part of this process. There is no change to current contract or provision and therefore no positive or adverse impacts are anticipated. |

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| 9. Racial equality | | N | The impact will be neutral; there is no evidence at this time to suggest a differential impact on this group. | As above. |
| 10. Gender equality | | N | The impact will be neutral; there is no evidence at this time to suggest a differential impact on this group. | As above. |
| 11. Sexual orientation equality | | N | The impact will be neutral; there is no evidence at this time to suggest a differential impact on this group. | As above. |
| 12. Gender re-assignment | | N | The impact will be neutral; there is no evidence at this time to suggest a differential impact on this group. | As above |
| 13. Age equality | | N | The impact will be neutral; there is no evidence at this time to suggest a differential impact on this group. | As above, |
| 14. Religion and belief equality | | N | The impact will be neutral; there is no evidence at this time to suggest a differential impact on this group. | As above. |
| 15. Pregnancy and maternity equality | | N | The impact will be neutral; there is no evidence at this time to suggest a differential impact on this group. | As above |
| 16. Marriage and civil partnership equality | | N | The impact will be neutral; there is no evidence at this time to suggest a differential impact on this group. | As above |
| 17. Please give details of any other potential impacts on any other group (e.g. those on lower incomes/carer's/ex-offenders) and on promoting good community relations. | | N/A | | |
| 18. If an adverse/negative impact has been identified can it be justified on grounds of promoting equality of opportunity for one group or for any other reason? | | N/A | | |
| 19. If there is any difference in the impact of the activity when considered for each of the equality groups listed in 8 – 14 above; how significant is the difference in terms of its nature and the number of people likely to be affected? | | N/A | | |

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| 20. Could the impact constitute unlawful discrimination in relation to any of the Equality Duties? | | N | |
| 21. What further information or data is required to better understand the impact? Where and how can that information be obtained? | N/A | | |
| 22. On the basis of sections 7 – 17 above is a full impact assessment required? | | N | There is not anticipated to be an adverse impact. An equality section will be included in the specification for the service to include those points noted in 8-16 above. |
| 23. If a full impact assessment is not required; what actions will you take to reduce or remove any potential differential/adverse impact, to further promote equality of opportunity through this activity or to obtain further information or data? Please complete the action plan in full, adding more rows as needed. | | | |
| Action | Timescale | Person Responsible | Milestone/Success Criteria |
| Assessment of the equalities credentials of organisations will be included in the Selection Questionnaire | August 2019 | Procurement team | Selection process takes account of organisations compliance with the Equality Act 2010. |
| 24. Which service, business or work plan will these actions be included in? | Contract Services | | |
| 25. Please list the current actions undertaken to advance equality or examples of good practice identified as part of the screening? | N/A | | |
| 26. Chief Officers signature. | Signature: Damian James Date: 18/6/19 | | |