

To: **Schools Forum**  
**18 January 2018**

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**Schools Forum – Constitution**  
**Director of Resources**

**1 Introduction**

- 1.1 To provide the Forum with an updated copy of its constitution and membership.

**2 Supporting Information**

- 2.1 The Forum's constitution has been tweaked to ensure reference to academies is up-to-date. This is in line with the good practice guidance which states "local authorities may wish to encourage academies to consider the pupil proportions across all academies when electing their representatives." If further schools become academies and the number of academy representatives increases, then this figure will be reviewed. In addition, the constitution now includes reference to a maximum of two members from any multi-agency trust or maintained school to prevent one institution having undue influence on the Forum.
- 2.2 The opportunity has also been taken to incorporate a summary of the respective roles of the Forum, the Council and the DfE as outlined in the Education and Skills Funding Agency's recently published guidance.
- 2.3 The membership of the Forum has also been updated with vacancies filled by the Executive Director: People following the receipt of no nominations when the vacancies were notified to schools during the spring term.
- 2.4 The latest guidance also stipulates that "the schools forum must elect a Chair from amongst its own members, so it is not possible to elect an independent Chair. In addition any elected member of the local authority or officer of the local authority who is a member of a schools forum may not hold the office of Chair."

**3 Equalities Impact Assessment**

- 3.1 Not applicable.

**4 Strategic Risk Management Issues**

- 4.1 Not applicable.

Background Papers

None.

Contact for further information

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