

**TO: LICENSING AND SAFETY COMMITTEE
18 OCTOBER 2018**

**REVIEW OF STREET TRADING POLICY
Public Protection Manager**

1 PURPOSE OF REPORT

- 1.1 The current street trading policy was agreed by this committee on 13 July 2017. The purpose of this report is to propose amendments to the policy as attached at Annex A.

2 RECOMMENDATION

2.1 That the Committee:

- i) **approves the proposed amendments to the policy.**

3 REASONS FOR RECOMMENDATION(S)

- 3.1 Comments have been received from members of the public in relation to the process for street trading consent applications, and it is felt that amendments are needed to ensure that the general public are suitably informed in relation to new and variation applications. It is felt that formalising a neighbour notification policy, adding Town and Parish Council Members as consultees, and adding the requirement for a public notice to be displayed at the trading site, is in the best interests of the residents of the borough who live near existing or newly proposed street trading pitches.
- 3.2 To ensure the policy provides clear direction on the process for either new applications or existing Consents that need to proceed to a hearing before a panel of the Committee.

4 ALTERNATIVE OPTIONS CONSIDERED

- 4.1 The committee may choose to reject the changes or suggest amendments as they see fit.

5 SUPPORTING INFORMATION

- 5.1 In addition to minor points of clarification or update, the material changes are as follows:

Added Town and Parish Council Members as a consultee in section 2.2

Addition of section 2.3 for neighbour notifications. The wording reflects that which has been a longstanding inclusion within the Council's policy under the Licensing Act 2003.

Addition of section 2.4 requiring a notice to be displayed on site advertising the application.

Amendments to section 3 to clarify the circumstances where an application will be determined by a Licensing Panel.

Updated section 4 to reflect changes to the town centre since the opening of the Lexicon.

Addition of section 5 to deal with reviews of existing street trading consents.

6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

Borough Solicitor

6.1 The legal implications are identified within the report.

Borough Treasurer

6.2 There are no significant financial implications arising from the recommendation in this report.

Equalities Impact Assessment

6.3 There are no implications arising from the recommendation in this report.

Strategic Risk Management Issues

6.4 There are no implications arising from the recommendation in this report.

7 CONSULTATION

Principal Groups Consulted

7.1 None.

Method of Consultation

7.2 None

Representations Received

7.3 Not applicable.

Background Papers

None

Contact for further information

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