

ECONOMIC & SKILLS DEVELOPMENT PARTNERSHIP

EMPLOYMENT & SKILLS SUB-GROUP

WORK STREAM



Economic & Skills Development Partnership

Programme 1:	Lead:
Introduce a revised apprenticeship programme to the council with view to the new apprenticeship levy and public service organisation quota being introduced.	BFC HR / AP (monitoring)
Update:	Date:
N/A	
Programme 2:	Lead:
Manage and sustain the Elevate Bracknell Forest initiative.	BFC / KN & BA
Update:	Date:
The current Elevate Hub coordinator will be leaving their post at the end of February. Plans are being developed to evolve the Elevate model through conversations with partners and a devolution of tasks. Arrangements will be in place for a smooth transition and ensuring that there is no impact on service to young people.	
Programme 3:	
Skills for the Lexicon – develop and deliver a recruitment and events programme for the Lexicon Bracknell	LtW / RB
Update:	Date:
N/A	
Programme 4:	Lead
Promote information available around opportunities for businesses (especially SME's) to take on work experiences, trainees and / or apprentices	CW, PS & CC
Update:	Date:
Questionnaire to be sent out after the skills questionnaire asking about whether they provide opportunities currently and asking whether they would be willing so to do and which school or college. Awaiting feedback from Sarah Irving Head of Marketing & Communications TV Chamber. (Currently on leave). Mayor's Business Forum to promote Apprenticeships. LtW, Fujitsu and BWC speaking. Skills for Care continue to promote the Care sector through the BWC administered ICare Ambassadors.	<i>23rd of February</i>
Programme 5:	Lead:
Conduct one or more surveys with local businesses to establish current needs with regards to employment and skills.	CW, PS
Update:	Date:
Draft questionnaire submitted to Chamber Executive. Awaiting feedback from Sarah Irving Head of Marketing & Communications TV Chamber. (Currently on leave). Questionnaire to go out in March. Results anticipated before next ESDP sub-group meeting.	
Programme 6 (monitoring programme):	Lead:

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Encourage education providers to develop and offer training in soft skills and employability skills as well as encourage education providers to use available labour market intelligence (LMI) to raise awareness of local skills needs which should inform careers advice and guidance and the curriculum.	LC, CCu, CC
Update:	Date:
CC conducting a series of calls on Secondary School Headteachers to promote this Workstream programme. Highlighting the new TVBLEP Skills Priority Statement to be launched at the Skills Summit in April.	<i>ongoing</i>