

OVERVIEW & SCRUTINY COMMISSION

CORPORATE SERVICES

EXECUTIVE WORK PROGRAMME

REFERENCE:	I063090
TITLE:	Equality Information Publishing 2015-16
PURPOSE OF REPORT:	To approve the publication of workforce and service based equality information which the Council is required to produce annually together with an overarching report which summarises the above and includes other data relating to other aspects of the Equalities Act.
DECISION MAKER:	Executive Member for Council Strategy and Community Cohesion
DECISION DATE:	26 Jan 2017
FINANCIAL IMPACT:	Not applicable - from existing budgets.
CONSULTEES:	Council Equality Sub Group Departmental Management Teams
CONSULTATION METHOD:	Through meetings and email.

REFERENCE:	I065332
TITLE:	One Public Estate Authority & Governance for Participation in the Berkshire Property Partnership
PURPOSE OF REPORT:	To formalise the authority to partake and the governance for Bracknell Forest Council's participation in the One Public Estate project, known as the Berkshire Property Partnership.
DECISION MAKER:	Executive
DECISION DATE:	14 Feb 2017
FINANCIAL IMPACT:	The project requires match funding either in cash or kind from each participant, so this could be up to £75,000.
CONSULTEES:	N/A
CONSULTATION METHOD:	Not applicable.

REFERENCE:	I060714
TITLE:	Capital Budget 2016/17
PURPOSE OF REPORT:	To recommend to Council the annual budget.
DECISION MAKER:	Executive
DECISION DATE:	14 Feb 2017
FINANCIAL IMPACT:	Council's annual budget
CONSULTEES:	N/A
CONSULTATION METHOD:	<p>Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. In addition, this report and all the supporting information will be publicly available to any individual or group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview & Scrutiny Commission and its panels.</p> <p>Method of Consultation: The Council's web site, a dedicated mailbox and a letter to all business ratepayers.</p>

REFERENCE:	I060126
TITLE:	Revenue Budget 2017/18
PURPOSE OF REPORT:	To recommend to Council the annual budget.
DECISION MAKER:	Executive
DECISION DATE:	14 Feb 2017
FINANCIAL IMPACT:	Council's annual budget
CONSULTEES:	As above
CONSULTATION METHOD:	<p>Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. in addition, this report and all the supporting information will be publicly available to any individual or group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview & Scrutiny Commission and its panels.</p> <p>Method of Consultation: The Council's web site, a dedicated mailbox and a letter to all business rate payers</p>

REFERENCE:	I066537
TITLE:	Council Wide Support Services Transformation Project
PURPOSE OF REPORT:	To endorse the Business Case and agree the Implementation Plan proposed for the Implementation Phase of the Council Wide Support Services review.
DECISION MAKER:	Executive
DECISION DATE:	14 Mar 2017
FINANCIAL IMPACT:	Revenue savings anticipated
CONSULTEES:	CMT, Senior Leadership Group, Trade Unions
CONSULTATION METHOD:	Presentation and discussion

REFERENCE:	I065839
TITLE:	Civic Accommodation
PURPOSE OF REPORT:	To seek approval for the procurement of the works contract in connection with Time Square and the demolition of Easthampstead House and another building.
DECISION MAKER:	Executive
DECISION DATE:	14 Mar 2017
FINANCIAL IMPACT:	None
CONSULTEES:	Borough Treasurer, Borough Solicitor, Head of Procurement.
CONSULTATION METHOD:	Meetings.

REFERENCE:	I057529
TITLE:	Customer Contact Strategy 2017 - 2020
PURPOSE OF REPORT:	To outline the direction for customer contact for the coming three years. There will be an action plan to accompany the strategy, which will be updated annually.
DECISION MAKER:	Executive
DECISION DATE:	14 Mar 2017
FINANCIAL IMPACT:	The financial impact of each work package in the action plan will be assessed as it arises, and may be subject to capital bids.
CONSULTEES:	Internally - DMTs, Customer Contact Strategy Group, All Staff, Elected Members Externally - Partners, public
CONSULTATION METHOD:	Internally - surveys, meetings and workshops Externally - on-line questionnaire / survey

REFERENCE:	I056283
TITLE:	ICT Digital Strategy 2017-20
PURPOSE OF REPORT:	To outline technology/ICT direction for the next three years. The action plan will be updated on an annual basis.
DECISION MAKER:	Executive
DECISION DATE:	14 Mar 2017
FINANCIAL IMPACT:	Detailed in each work stream associated with the strategy and subject to capital bids.
CONSULTEES:	Operations Group, ICT Steering Group, Members ICT Working Group, DMT, CMT
CONSULTATION METHOD:	Via meetings and workshops

REFERENCE:	I066407
TITLE:	Discretionary Rates Relief - New Applications
PURPOSE OF REPORT:	To consider new applications for discretionary rate relief and hardship relief
DECISION MAKER:	Executive Member for Culture, Corporate Services and Public Protection
DECISION DATE:	31 Mar 2017
FINANCIAL IMPACT:	Within existing budget
CONSULTEES:	Not applicable
CONSULTATION METHOD:	Not applicable

REFERENCE:	I060125
TITLE:	Financial Reporting Process (Budget Book 2017/18)
PURPOSE OF REPORT:	To approve the Council's "Cash" Budget Book for 2017/18.
DECISION MAKER:	Executive Member for Transformation & Finance
DECISION DATE:	31 Mar 2017
FINANCIAL IMPACT:	None at this time.
CONSULTEES:	N/A
CONSULTATION METHOD:	None

REFERENCE:	I060842
TITLE:	Council Plan Overview Report
PURPOSE OF REPORT:	To inform the Executive of the Council's performance over the third quarter of 2016-17
DECISION MAKER:	Executive
DECISION DATE:	11 Apr 2017
FINANCIAL IMPACT:	No financial implications
CONSULTEES:	None
CONSULTATION METHOD:	None