

BRACKNELL FOREST BOROUGH COUNCIL
LIST OF FORTHCOMING KEY DECISIONS (01 MARCH 2019)

This document lists all key decisions due to be taken in the coming months in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012. A key decision in Bracknell Forest is one that involves income or expenditure of over £400k or affects more than one electoral ward. An updated list will be published on Friday each week.

The decision makers referred to throughout this document are as follows:

Executive:

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Chairman)

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Councillor Dorothy Hayes, Executive Member for the Environment

Councillor Peter Heydon, Executive Member for Transformation & Finance

Councillor Iain McCracken, Executive Member for Culture, Resources & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

Bracknell Town Centre Regeneration Committee:

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning

Councillor Iain McCracken, Executive Member for Culture, Resources & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

Executive Committee: Commercial Property:

Councillor Peter Heydon, Executive Member for Transformation & Finance (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Each individual executive member may also make decisions as too may the following officers:

Timothy Wheadon, Chief Executive

Nikki Edwards, Executive Director: People

Gill Vickers, Executive Director: Delivery

Nikki Gibbons, Director: Organisational Development, Transformation & HR

Andrew Hunter, Director: Place, Planning & Regeneration

Stuart McKellar, Director of Finance

All can be contacted at Time Square, Market Street, Bracknell, RG12 1JD

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or derek.morgan@bracknell-forest.gov.uk.

LIST OF KEY DECISIONS

Reference	Title	Decision Maker and Date of Decision
I081117	3-year Service Level Agreement for South Hill Park	Executive Member for Culture, Resources and Public Protection 12 Feb 2019
I082494	Pre-submission consultation response on the draft Crowthorne Neighbourhood Plan	Executive Member for Planning & Transport 8 Mar 2019
I082546	Sustainable Modes Strategy	Executive Member for Planning & Transport 8 Mar 2019
I080804	Bracknell Town Centre Regeneration Committee Update Report	Bracknell Town Centre Regeneration Committee 11 Mar 2019
I080265	Capital Programme 2019/2020 Integrated Transport	Executive 12 Mar 2019
I074933	Highway Maintenance Works Programme 2019-20	Executive 12 Mar 2019
I081949	Proposal for an Integrated and Delegated Continuing Health Care Service Across East Berkshire	Executive 12 Mar 2019
I078503	Redevelopment of Heathlands site	Executive 12 Mar 2019
I082326	Airspace and Future Operations Consultation	Executive Member for Planning & Transport 15 Mar 2019
I075157	Pre-submission consultation response on the draft Winkfield Neighbourhood Plan	Executive Member for Planning & Transport 15 Mar 2019
I082687	Voluntary Sector Core Revenue Grants 2019/20	Executive Member for Culture, Resources and Public Protection 18 Mar 2019
I076115	Consultation response on the submission version of the Warfield Neighbourhood Plan	Executive Member for Planning & Transport 20 Mar 2019
I081403	2018-19 Budget Virements	Executive Member for Children, Young People & Learning 21 Mar 2019 Executive Member for Adult Services, Health and Housing 21 Mar 2019
I081404	Proposals for the 2019-20 High Needs and Early Years Block Elements of the Schools Budget	Executive Member for Children, Young People & Learning 21 Mar 2019

I081874	Term Dates 2020/21	Executive Member for Children, Young People & Learning 27 Mar 2019
I082580	Building Maintenance and Repair Services Procurement Plan	Executive 9 Apr 2019
I081873	Education Transport Policy 2020/21	Executive Member for Children, Young People & Learning 18 Jun 2019
I080303	Smart Connect: Future Direction	Executive 18 Jun 2019
I082622	Revenue Expenditure Outturn 2018/19	Executive 23 Jul 2019

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: 3-year Service Level Agreement for South Hill Park

SERVICE AREA: Delivery

DECISION MAKER: Executive Member for Culture, Resources and Public Protection

DATE OF DECISION: 12 Feb 2019

PURPOSE OF DECISION:

To sign off a new 3-year SLA between Bracknell Forest Council and South Hill Park Trust

ISSUE REFERENCE: I081117

FIRST PUBLISHED: 4 December 2018

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Bobby Mulheir, Assistant Director: Customer Experience, Customer Experience, Time Square, Market Street, Bracknell, RG12 1AQ, Tel: 01344 352096, bobby.mulheir@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business affairs.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Pre-submission consultation response on the draft Crowthorne Neighbourhood Plan

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Executive Member for Planning & Transport

DATE OF DECISION: 8 Mar 2019

PURPOSE OF DECISION:

To agree the Council's response to the draft Crowthorne Neighbourhood Plan Consultation (Regulation 14 pre-submission)

ISSUE REFERENCE: I082494

FIRST PUBLISHED: 7 February 2019

A report on this issue is being prepared by or on behalf of the Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Max Baker, Head of Planning, Time Square, Bracknell, Berkshire, RG12 1JD, Tel: 01344 351902, max.baker@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Sustainable Modes Strategy

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Executive Member for Planning & Transport

DATE OF DECISION: 8 Mar 2019

PURPOSE OF DECISION:

To approve the Sustainable Modes Transport Strategy

ISSUE REFERENCE: I082546

FIRST PUBLISHED: 7 February 2019

A report on this issue is being prepared by or on behalf of the Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Stuart Jefferies, Senior Engineer, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351155, stuart.jefferies@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Bracknell Town Centre Regeneration Committee Update Report

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Bracknell Town Centre Regeneration Committee

DATE OF DECISION: 11 Mar 2019

PURPOSE OF DECISION:

To update the Committee on the regeneration of Bracknell Town Centre.

ISSUE REFERENCE: I080804

FIRST PUBLISHED: 23 November 2018

A report on this issue is being prepared by or on behalf of the Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Andrew Hunter, Director: Place, Planning & Regeneration, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351907, andrew.hunter@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - information relating to the financial or business affairs of any particular person (including the authority holding the information)

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Capital Programme 2019/2020 Integrated Transport

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Executive

DATE OF DECISION: 12 Mar 2019

PURPOSE OF DECISION:

To approve the Integrated Transport Capital Programme for 2019/2020

ISSUE REFERENCE: I080265

FIRST PUBLISHED: 31 October 2018

A report on this issue is being prepared by or on behalf of the Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Neil Mathews, Head of Transport Development, Time Square, Market Way, Bracknell, RG12 1JD, Tel: 01344 351163, neil.mathews@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Highway Maintenance Works Programme 2019-20

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 12 Mar 2019

PURPOSE OF DECISION:

The Council makes provision for highway maintenance schemes as part of its overall budget allocation. The funding is then targeted according to highway condition. In order to ensure most effective use of resource and the early booking of the plant and equipment, approval is sought annually to approve the targeting of funding to a those roads identified on a rolling list as being in greatest need.

ISSUE REFERENCE: I074933

FIRST PUBLISHED: 22 February 2018

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contracts, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, damian.james@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Proposal for an Integrated and Delegated Continuing Health Care Service Across East Berkshire

SERVICE AREA: People

DECISION MAKER: Executive

DATE OF DECISION: 12 Mar 2019

PURPOSE OF DECISION:

To endorse a proposal for the development and implementation of an integrated and delegated Continuing Health Care Service across East Berkshire in partnership with the East Berkshire CCG, Slough Borough Council and the Royal Borough of Windsor and Maidenhead

ISSUE REFERENCE: I081949

FIRST PUBLISHED: 14 January 2019

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Rohan Wardena, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351924, rohan.wardena@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Redevelopment of Heathlands site

SERVICE AREA: People

DECISION MAKER: Executive

DATE OF DECISION: 12 Mar 2019

PURPOSE OF DECISION:

The Executive is asked to consider the redevelopment of the Heathlands site to provide a 64 bed elderly and mentally infirmed nursing home in partnership with the CCG based on a business plan for the future operation of services on site.

ISSUE REFERENCE: I078503

FIRST PUBLISHED: 6 August 2018

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Simon Hendey, Director, Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351688, simonhendey@ntlworld.com.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Airspace and Future Operations Consultation

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Executive Member for Planning & Transport

DATE OF DECISION: 15 Mar 2019

PURPOSE OF DECISION:

To approve Bracknell Forest Council's consultation response.

ISSUE REFERENCE: I082326

FIRST PUBLISHED: 30 January 2019

A report on this issue is being prepared by or on behalf of the Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Neil Mathews, Head of Transport Development, Time Square, Market Way, Bracknell, RG12 1JD, Tel: 01344 351163, neil.mathews@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Pre-submission consultation response on the draft Winkfield Neighbourhood Plan

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Executive Member for Planning & Transport

DATE OF DECISION: 15 Mar 2019

PURPOSE OF DECISION:

To agree the Council's response to the draft Winkfield Neighbourhood Plan Consultation (Regulation 14 pre-submission)

ISSUE REFERENCE: I075157

FIRST PUBLISHED: 2 March 2018

A report on this issue is being prepared by or on behalf of the Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Andrew Hunter, Director: Place, Planning & Regeneration, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351907, andrew.hunter@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Voluntary Sector Core Revenue Grants 2019/20

SERVICE AREA: Organisational Development, Transformation & HR

DECISION MAKER: Executive Member for Culture, Resources and Public Protection

DATE OF DECISION: 18 Mar 2019

PURPOSE OF DECISION:

Approval for the distribution of the voluntary sector core grants.

ISSUE REFERENCE: I082687

FIRST PUBLISHED: 18 February 2019

A report on this issue is being prepared by or on behalf of the Director: Organisational Development, Transformation and HR. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Sarah Holman, Transformation Project Manager, Transformation Team, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354197, sarah.holman@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Consultation response on the submission version of the Warfield Neighbourhood Plan

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Executive Member for Planning & Transport

DATE OF DECISION: 20 Mar 2019

PURPOSE OF DECISION:

To agree the response to the consultation on the submission version of the Warfield Neighbourhood Plan (Regulation 16 submission consultation)

ISSUE REFERENCE: I076115

FIRST PUBLISHED: 16 April 2018

A report on this issue is being prepared by or on behalf of the Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Andrew Hunter, Director: Place, Planning & Regeneration, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351907, andrew.hunter@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: 2018-19 Budget Virements

SERVICE AREA: People

DECISION MAKER: Executive Member for Adult Services, Health and Housing

Executive Member for Children, Young People & Learning

DATE OF DECISION: 21 Mar 2019

21 Mar 2019

PURPOSE OF DECISION:

The purpose of this report is to seek agreement to a range of budget virements, as required under the Council's Financial Regulations.

ISSUE REFERENCE: I081403

FIRST PUBLISHED: 13 December 2018

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Paul Clark, Finance Business Partner, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354054, paul.clark@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Proposals for the 2019-20 High Needs and Early Years Block Elements of the Schools Budget

SERVICE AREA: People

DECISION MAKER: Executive Member for Children, Young People & Learning

DATE OF DECISION: 21 Mar 2019

PURPOSE OF DECISION:

To agree the 2019-20 High Needs and Early Years Block Elements of the Schools Budget, including the operation of the Early Years Funding Formula for providers and associated units of resource.

ISSUE REFERENCE: I081404

FIRST PUBLISHED: 13 December 2018

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Paul Clark, Finance Business Partner, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354054, paul.clark@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Term Dates 2020/21

SERVICE AREA: People

DECISION MAKER: Executive Member for Children, Young People & Learning

DATE OF DECISION: 27 Mar 2019

PURPOSE OF DECISION:

For the Executive Member to agree the Term Dates 2020/21

ISSUE REFERENCE: I081874

FIRST PUBLISHED: 9 January 2019

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Lesley Adams, Senior Admissions Officer, Admissions & Property, Time Square, Bracknell, RG12 1JD, Tel: 01344 354023, lesley.adams@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Building Maintenance and Repair Services Procurement Plan

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 9 Apr 2019

PURPOSE OF DECISION:

To approve the procurement plan for the procurement of Reactive Maintenance Contractor to provide 24 hour Maintenance and Reactive Repairs Services to the Council.

ISSUE REFERENCE: I082580

FIRST PUBLISHED: 18 February 2019

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Kamay Toor, Capital Projects Manager, Property, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355183, kamay.toor@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Education Transport Policy 2020/21

SERVICE AREA: People

DECISION MAKER: Executive Member for Children, Young People & Learning

DATE OF DECISION: 18 Jun 2019

PURPOSE OF DECISION:

For the Executive Member to agree the Education Transport Policy 2020/21

ISSUE REFERENCE: I081873

FIRST PUBLISHED: 9 January 2019

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Lesley Adams, Senior Admissions Officer, Admissions & Property, Time Square, Bracknell, RG12 1JD, Tel: 01344 354023, lesley.adams@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Smart Connect: Future Direction

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 18 Jun 2019

PURPOSE OF DECISION:

To propose entering into discussion with SmartCitizen to better ensure the future development of the Council's SmartConnect Customer Management System.

ISSUE REFERENCE: I080303

FIRST PUBLISHED: 2 November 2018

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Bobby Mulheir, Assistant Director: Customer Experience, Customer Experience, Time Square, Market Street, Bracknell, RG12 1AQ, Tel: 01344 352096, bobby.mulheir@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Revenue Expenditure Outturn 2018/19

SERVICE AREA: Finance

DECISION MAKER: Executive

DATE OF DECISION: 23 Jul 2019

PURPOSE OF DECISION:

To note the outturn position for the year and approve earmarked reserves.

ISSUE REFERENCE: I082622

FIRST PUBLISHED: 14 February 2019

A report on this issue is being prepared by or on behalf of the Director: Finance. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

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NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

