

**BRACKNELL FOREST BOROUGH COUNCIL**  
**LIST OF FORTHCOMING NON-KEY DECISIONS (01 MARCH 2019)**

This document lists all non-key decisions due to be taken in the coming months.

The decision makers referred to throughout this document are as follows:

**Executive:**

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Chairman)

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Councillor Dorothy Hayes, Executive Member for the Environment

Councillor Peter Heydon, Executive Member for Transformation & Finance

Councillor Iain McCracken, Executive Member for Culture, Resources & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

**Bracknell Town Centre Regeneration Committee:**

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning

Councillor Iain McCracken, Executive Member for Culture, Resources & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

**Executive Committee: Commercial Property:**

Councillor Peter Heydon, Executive Member for Transformation & Finance (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Each individual executive member may also make decisions as too may the following officers:

Timothy Wheadon, Chief Executive

Nikki Edwards, Executive Director: People

Gill Vickers, Executive Director: Delivery

Nikki Gibbons, Director: Organisational Development, Transformation & HR

Andrew Hunter, Director: Place, Planning & Regeneration

Stuart McKellar, Director of Finance

All can be contacted at Time Square, Market Street, Bracknell, RG12 1JD

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or [derek.morgan@bracknell-forest.gov.uk](mailto:derek.morgan@bracknell-forest.gov.uk).

## LIST OF NON-KEY DECISIONS

Reference	Title	Decision Maker and Date of Decision
I078675	Update on Customer Contact Strategy 2017-2018	Executive Member for Culture, Resources and Public Protection 28 Feb 2019
I082591	Appointment of Representative to the Bracknell Forest Standing Advisory Council on Religious Education	Executive Member for Children, Young People & Learning 12 Mar 2019
I082598	Release of S106 Funding	Executive Member for Children, Young People & Learning 12 Mar 2019
I082540	Corporate Parenting Advisory Panel Terms of Reference and Membership	Executive Member for Council Strategy and Community Cohesion 18 Mar 2019
I082224	Discretionary Rates Relief - New Applications	Executive Member for Transformation & Finance 24 Mar 2019
I082615	Braccan Walk Procurement Plan	Executive Member for Children, Young People & Learning 18 Jun 2019
I081552	Town Centre Youth Centre	Executive 18 Jun 2019
I082319	Discretionary Rates Relief - New Applications	Executive Member for Culture, Resources and Public Protection 23 Jun 2019
I082320	Discretionary Rates Relief - New Applications	Executive Member for Culture, Resources and Public Protection 22 Sep 2019
I082321	Discretionary Rates Relief - New Applications	Executive Member for Culture, Resources and Public Protection 13 Jan 2020

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Update on Customer Contact Strategy 2017-2018

**SERVICE AREA:** Delivery

**DECISION MAKER(S):** Executive Member for Culture, Resources and Public Protection

**DECISION DATE:** 28 Feb 2019

**PURPOSE OF DECISION:**

To provide the Executive with an update on the first year's progress relating to delivery of the Customer Contact Strategy, and an outline of the plan for the coming year.

**ISSUE REFERENCE:** I078675

**FIRST PUBLISHED:** 8 August 2018

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Bobby Mulheir, Assistant Director: Customer Experience, Customer Experience, Time Square, Market Street, Bracknell, RG12 1AQ, Tel: 01344 352096, [bobby.mulheir@bracknell-forest.gov.uk](mailto:bobby.mulheir@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Appointment of Representative to the Bracknell Forest Standing Advisory Council on Religious Education

**SERVICE AREA:** Delivery

**DECISION MAKER(S):** Executive Member for Children, Young People & Learning

**DECISION DATE:** 12 Mar 2019

**PURPOSE OF DECISION:**

To appoint a Group B representative to fill a Church of England vacancy on the Standing Advisory Council on Religious Education.

**ISSUE REFERENCE:** I082591

**FIRST PUBLISHED:** 12 February 2019

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Lizzie Rich, Democratic Services Officer, Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352253, [lizzie.rich@bracknell-forest.gov.uk](mailto:lizzie.rich@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Release of S106 Funding

**SERVICE AREA:** People

**DECISION MAKER(S):** Executive Member for Children, Young People & Learning

**DECISION DATE:** 12 Mar 2019

**PURPOSE OF DECISION:**

For the Executive Member to approve the release of S106 contributions into the Education Capital Programme

**ISSUE REFERENCE:** I082598

**FIRST PUBLISHED:** 12 February 2019

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Chris Taylor, Head of Education Capital and Property, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354062, [chris.taylor@bracknell-forest.gov.uk](mailto:chris.taylor@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Corporate Parenting Advisory Panel Terms of Reference and Membership

**SERVICE AREA:** Delivery

**DECISION MAKER(S):** Executive Member for Council Strategy and Community Cohesion

**DECISION DATE:** 18 Mar 2019

**PURPOSE OF DECISION:**

To inform of changes proposed to the Corporate Parenting Advisory Panel and seek approval for the new Panel in May 2019

**ISSUE REFERENCE:** I082540

**FIRST PUBLISHED:** 7 February 2019

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Peter Hodges, Head of Looked After Children, Children's Social Care, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351532, [peter.hodges@bracknell-forest.gov.uk](mailto:peter.hodges@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Discretionary Rates Relief - New Applications

**SERVICE AREA:** Delivery

**DECISION MAKER(S):** Executive Member for Transformation & Finance

**DECISION DATE:** 24 Mar 2019

**PURPOSE OF DECISION:**

To consider new applications for discretionary rate relief.

**ISSUE REFERENCE:** I082224

**FIRST PUBLISHED:** 24 January 2019

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from David Evans, Revenue Services Manager, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352098, david.evans@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Braccan Walk Procurement Plan

**SERVICE AREA:** People

**DECISION MAKER(S):** Executive Member for Children, Young People & Learning

**DECISION DATE:** 18 Jun 2019

**PURPOSE OF DECISION:**

For the Executive Member to approve the procurement plan for the construction contract to create a new town centre youth centre on Braccan Walk.

**ISSUE REFERENCE:** I082615

**FIRST PUBLISHED:** 13 February 2019

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Chris Taylor, Head of Education Capital and Property, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354062, [chris.taylor@bracknell-forest.gov.uk](mailto:chris.taylor@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Town Centre Youth Centre

**SERVICE AREA:** People

**DECISION MAKER(S):** Executive

**DECISION DATE:** 18 Jun 2019

**PURPOSE OF DECISION:**

To approve the creation of a town centre youth centre on Braccan Walk.

**ISSUE REFERENCE:** I081552

**FIRST PUBLISHED:** 21 December 2018

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Chris Taylor, Head of Education Capital and Property, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354062, [chris.taylor@bracknell-forest.gov.uk](mailto:chris.taylor@bracknell-forest.gov.uk).

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Discretionary Rates Relief - New Applications

**SERVICE AREA:** Delivery

**DECISION MAKER(S):** Executive Member for Culture, Resources and Public Protection

**DECISION DATE:** 23 Jun 2019

**PURPOSE OF DECISION:**

To consider new applications for discretionary rate relief.

**ISSUE REFERENCE:** I082319

**FIRST PUBLISHED:** 31 January 2019

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from David Evans, Revenue Services Manager, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352098, david.evans@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Discretionary Rates Relief - New Applications

**SERVICE AREA:** Delivery

**DECISION MAKER(S):** Executive Member for Culture, Resources and Public Protection

**DECISION DATE:** 22 Sep 2019

**PURPOSE OF DECISION:**

To consider new applications for discretionary rate.

**ISSUE REFERENCE:** I082320

**FIRST PUBLISHED:** 31 January 2019

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from David Evans, Revenue Services Manager, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352098, david.evans@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Discretionary Rates Relief - New Applications

**SERVICE AREA:** Delivery

**DECISION MAKER(S):** Executive Member for Culture, Resources and Public Protection

**DECISION DATE:** 13 Jan 2020

**PURPOSE OF DECISION:**

To consider new applications for discretionary rate relief.

**ISSUE REFERENCE:** I082321

**FIRST PUBLISHED:** 31 January 2019

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from David Evans, Revenue Services Manager, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352098, david.evans@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

