

**BRACKNELL FOREST BOROUGH COUNCIL**  
**LIST OF FORTHCOMING KEY DECISIONS (24 FEBRUARY 2018)**

This document lists all key decisions due to be taken in the coming months in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012. A key decision in Bracknell Forest is one that involves income or expenditure of over £400k or affects more than one electoral ward. An updated list will be published on Thursday each week.

The decision makers referred to throughout this document are as follows:

**Executive:**

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Chairman)

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Councillor Dorothy Hayes, Executive Member for the Environment

Councillor Peter Heydon, Executive Member for Transformation & Finance

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

**Bracknell Town Centre Regeneration Committee:**

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

**Executive Committee: Commercial Property:**

Councillor Peter Heydon, Executive Member for Transformation & Finance (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Each individual executive member may also make decisions as too may the following officers:

Timothy Wheadon, Chief Executive, Time Square, Market Place Bracknell, RG12 1JD.

Alison Sanders, Director of Resources, Time Square, Market Place Bracknell, RG12 1JD

Vincent Paliczka, Director of Environment, Culture & Communities, Time Square, Market Place Bracknell, RG12 1JD.

Gill Vickers, Director of Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell RG12 1JD.

Nikki Edwards, Director of Children, Young People & Learning, Time Square, Market Place Bracknell, RG12 1JD.

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or [derek.morgan@bracknell-forest.gov.uk](mailto:derek.morgan@bracknell-forest.gov.uk).

## LIST OF KEY DECISIONS

Reference	Title	Decision Maker and Date of Decision
I074219	Road Condition Survey Contract Award	Director of Environment, Culture & Communities 27 Feb 2018
I072752	Internal Audit Contract Award	Director of Resources 28 Feb 2018
I073783	Power to Confiscate Alcohol within the Public Space Protection Order Zone	Executive Member for Culture, Resources and Public Protection 28 Feb 2018
I070471	Retender of Property and Motor Insurance Provider	Director of Resources 2 Mar 2018
I072611	Voluntary Sector Core Revenue Grants 2018/19	Executive Member for Culture, Resources and Public Protection 8 Mar 2018
I074544	Bracknell Town Centre Regeneration Committee Update Report	Bracknell Town Centre Regeneration Committee 12 Mar 2018
I073913	Release of Section 106 Funding	Executive Member for Children, Young People & Learning 12 Mar 2018
I074833	Town Centre Car Park Charges	Bracknell Town Centre Regeneration Committee 12 Mar 2018
I074221	Highway Maintenance Works Programme 2018-19	Executive 13 Mar 2018
I074401	Housing Strategy	Executive 13 Mar 2018
I073361	Integrated Transport Capital Programme 2018/19	Executive 13 Mar 2018
I074537	2017-18 Budget Virements	Executive Member for Children, Young People & Learning 20 Mar 2018
I074536	Proposals for the 2018-19 High Needs and Early Years Block Elements of the Schools Budget	Executive Member for Children, Young People & Learning 20 Mar 2018
I073507	Business Intelligence Software Procurement	Consultant in Public Health 21 Mar 2018
I074460	Introduction and Removal of Disabled Parking Bays - various roads in Owlsmoor, Old Bracknell, Harmanswater, Central Sandhurst, Bullbrook, Crown Wood, Great Hollands South and Priestwood & Garth	Executive Member for Planning & Transport 30 Mar 2018

I074466	Discretionary Rates Relief - New Applications	Executive Member for Culture, Resources and Public Protection 2 Apr 2018
I072332	Council Plan Overview Report	Executive 10 Apr 2018
I074132	Easthampstead House - Demolition Project Award of the Works Contract	Director of Resources, Executive Member for Transformation & Finance 10 Apr 2018
I073908	Parks and Countryside Transformation Review	Executive 10 Apr 2018
I073966	Thames Basin Heaths Special Protection Area Supplementary Planning Document	Executive 10 Apr 2018
I073358	Education Transport Policy 2019/20 and Post 16 2018/19	Executive Member for Children, Young People & Learning 24 Apr 2018
I074563	Central and Eastern Berkshire Draft Minerals and Waste Local Plan	Executive 8 May 2018
I073523	Heathlands Nursing Care Provision Contract Award	Executive 12 Jun 2018
I074414	Bracknell Town Centre Regeneration Committee Update Report	Bracknell Town Centre Regeneration Committee 18 Jun 2018
I074858	Town Centre Day Rate Car Park Charges	Bracknell Town Centre Regeneration Committee 18 Jun 2018
I073631	Corporate Asset Management Plan	Executive 17 Jul 2018
I071009	Polling Districts and Polling Places Review	Executive 17 Jul 2018
I074467	Calculation of the Council Taxbase	Executive Member for Culture, Resources and Public Protection 2 Jan 2019
I074933	Highway Maintenance Works Programme 2019-20	Executive 12 Mar 2019

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Road Condition Survey Contract Award

**SERVICE AREA:** Environment, Culture & Communities

**DECISION MAKER:** Director of Environment, Culture & Communities

**DATE OF DECISION:** 27 Feb 2018

**PURPOSE OF DECISION:**

To seek approval of award of the Road Condition Survey Contract

**ISSUE REFERENCE:** I074219

**FIRST PUBLISHED:** 26 January 2018

A report on this issue is being prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Anthony Radford-Foley, Head of Highways Asset Management, Highways Asset Management, Environment, Culture & Communities, Time Square, Bracknell, RG12 1JD, Tel: 01344 351904, [anthony.radford-foley@bracknell-forest.gov.uk](mailto:anthony.radford-foley@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Information relating to the financial or business affairs of all the participating Local Authorities

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Internal Audit Contract Award

**SERVICE AREA:** Resources

**DECISION MAKER:** Director of Resources

**DATE OF DECISION:** 28 Feb 2018

**PURPOSE OF DECISION:**

Award of the internal audit contract by the Director of Resources as approved under the procurement plan.

**ISSUE REFERENCE:** I072752

**FIRST PUBLISHED:** 24 November 2017

A report on this issue is being prepared by or on behalf of the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Sally Hendrick, Head of Audit & Risk Management, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352092, [sally.hendrick@bracknell-forest.gov.uk](mailto:sally.hendrick@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business affairs.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

## **BRACKNELL FOREST COUNCIL**

### **LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012**

#### **NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Power to Confiscate Alcohol within the Public Space Protection Order Zone

**SERVICE AREA:** Adult Social Care, Health & Housing

**DECISION MAKER:** Executive Member for Culture, Resources and Public Protection

**DATE OF DECISION:** 28 Feb 2018

#### **PURPOSE OF DECISION:**

Bracknell Forest has a Designated Public Places Order (DPPO) as per the map at <https://www.bracknell-forest.gov.uk/sites/default/files/documents/town-centre-map-for-designated-public-place-order.pdf>. This order was put in place to control anti-social behaviour linked to street drinking in Jubilee Gardens and other open areas.

DPPOs have been replaced by Public Space Protection Orders (PSPOs) following the enactment of the Anti-Social Behaviour, Crime and Policing Act 2014 and Bracknell Forest's DPPO became a PSPO on 20 October 2017.

However, with the passing of the Anti-Social Behaviour, Crime and Policing Act 2014, responsibility for enforcing PSPOs transferred from police forces to local authorities. The power of a constable under Section 12 of the Criminal Justice and Police Act 2001 to require a person consuming alcohol in a designated place to surrender any alcohol was repealed by the 2014 Act. However, a local authority is able to allow 'authorised persons' to seize alcohol.

Westgrove is employed by The Lexicon to provide a cleaning and security service in the new town centre. Employees of Westgrove who carry out this service receive training and are accredited by Thames Valley Police's Community Safety Accreditation Scheme (CSAS). However, the power to confiscate alcohol is no longer available under CSAS so cannot be granted by Thames Valley Police.

Authorisation is now sought for this power to be passed by Bracknell Forest Council to Westgrove staff who are awaiting accreditation under CSAS.

**ISSUE REFERENCE:** I073783

**FIRST PUBLISHED:** 2 January 2018

A report on this issue is being prepared by or on behalf of the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Alison O'Meara, Head of Community Safety, Time Square, Market Street, Bracknell, Berkshire, RG12 1JD, Tel: 01344 352286, [Alison.O'Meara@bracknell-forest.gov.uk](mailto:Alison.O'Meara@bracknell-forest.gov.uk).

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Retender of Property and Motor Insurance Provider

**SERVICE AREA:** Resources

**DECISION MAKER:** Director of Resources

**DATE OF DECISION:** 2 Mar 2018

**PURPOSE OF DECISION:**

To award the contract for insurance provider for property and motor insurance policies with associated claims handling service.

**ISSUE REFERENCE:** I070471

**FIRST PUBLISHED:** 6 July 2017

A report on this issue is being prepared by or on behalf of the Director of Resources. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Helen Rogers, Insurance Officer, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352094, [helen.rogers@bracknell-forest.gov.uk](mailto:helen.rogers@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Voluntary Sector Core Revenue Grants 2018/19

**SERVICE AREA:** Chief Executive's Office

**DECISION MAKER:** Executive Member for Culture, Resources and Public Protection

**DATE OF DECISION:** 8 Mar 2018

**PURPOSE OF DECISION:**

Approval for the distribution of the voluntary sector core grants.

**ISSUE REFERENCE:** I072611

**FIRST PUBLISHED:** 14 November 2017

A report on this issue is being prepared by or on behalf of the Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Genny Webb, Head of Performance and Partnerships, Chief Executive's Office, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352172, [genny.webb@bracknell-forest.gov.uk](mailto:genny.webb@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Bracknell Town Centre Regeneration Committee Update Report

**SERVICE AREA:** Environment, Culture & Communities

**DECISION MAKER:** Bracknell Town Centre Regeneration Committee

**DATE OF DECISION:** 12 Mar 2018

**PURPOSE OF DECISION:**

To update the Committee on the regeneration of Bracknell Town Centre.

**ISSUE REFERENCE:** I074544

**FIRST PUBLISHED:** 6 February 2018

A report on this issue is being prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Andrew Hunter, Chief Officer: Planning, Transport & Countryside, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351907, [andrew.hunter@bracknell-forest.gov.uk](mailto:andrew.hunter@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

By virtue of Paragraph 3 - information relating to the financial or business affairs of any particular person (including the authority holding that information).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Release of Section 106 Funding

**SERVICE AREA:** Children, Young People and Learning

**DECISION MAKER:** Executive Member for Children, Young People & Learning

**DATE OF DECISION:** 12 Mar 2018

**PURPOSE OF DECISION:**

To agree the release of Section 106 contributions as part of the 2017/18 Education Capital Programme.

**ISSUE REFERENCE:** I073913

**FIRST PUBLISHED:** 10 January 2018

A report on this issue is being prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Chris Taylor, Interim Chief Officer: Strategy, Resources and Early Help, Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354062, [chris.taylor@bracknell-forest.gov.uk](mailto:chris.taylor@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Town Centre Car Park Charges

**SERVICE AREA:** Environment, Culture & Communities

**DECISION MAKER:** Bracknell Town Centre Regeneration Committee

**DATE OF DECISION:** 12 Mar 2018

**PURPOSE OF DECISION:**

The fee structure for The Avenue Car Park sets the maximum level of charge that can be applied in any of the Council's town centre car parks. This report recommends revised charges mainly for season ticket holders from 1 April 2018.

**ISSUE REFERENCE:** I074833

**FIRST PUBLISHED:** 19 February 2018

A report on this issue is being prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Steve Loudoun, Chief Officer: Environment & Public Protection, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352501, [steve.loudoun@bracknell-forest.gov.uk](mailto:steve.loudoun@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Highway Maintenance Works Programme 2018-19

**SERVICE AREA:** Environment, Culture & Communities

**DECISION MAKER:** Executive

**DATE OF DECISION:** 13 Mar 2018

**PURPOSE OF DECISION:**

The Council as part of its overall budget allocation makes provision for highway maintenance schemes. The funding is then targeted according to highway condition. In order to ensure most effective use of resource and the early booking of the plant and equipment, approval is sought annually to approve the targeting of funding to a those roads identified on a rolling list as being in greatest need.

**ISSUE REFERENCE:** I074221

**FIRST PUBLISHED:** 24 January 2018

A report on this issue is being prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Steve Loudoun, Chief Officer: Environment & Public Protection, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352501, [steve.loudoun@bracknell-forest.gov.uk](mailto:steve.loudoun@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Housing Strategy

**SERVICE AREA:** Adult Social Care, Health & Housing

**DECISION MAKER:** Executive

**DATE OF DECISION:** 13 Mar 2018

**PURPOSE OF DECISION:**

Executive is asked to consider the Bracknell Forest Housing Strategy following consultation.

**ISSUE REFERENCE:** I074401

**FIRST PUBLISHED:** 30 January 2018

A report on this issue is being prepared by or on behalf of the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Simon Hendey, Chief Officer: Housing, Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351688, [simon.hendey@bracknell-forest.gov.uk](mailto:simon.hendey@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Integrated Transport Capital Programme 2018/19

**SERVICE AREA:** Environment, Culture & Communities

**DECISION MAKER:** Executive

**DATE OF DECISION:** 13 Mar 2018

**PURPOSE OF DECISION:**

To approve the Capital Programme for Integrated Transport for 2018/19 and its implementation.

**ISSUE REFERENCE:** I073361

**FIRST PUBLISHED:** 12 December 2017

A report on this issue is being prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Andrew Hunter, Chief Officer: Planning, Transport & Countryside, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351907, [andrew.hunter@bracknell-forest.gov.uk](mailto:andrew.hunter@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

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(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** 2017-18 Budget Virements

**SERVICE AREA:** Children, Young People and Learning

**DECISION MAKER:** Executive Member for Children, Young People & Learning

**DATE OF DECISION:** 20 Mar 2018

**PURPOSE OF DECISION:**

The purpose of this report is to seek agreement to a range of budget virements, as required under the Council's Financial Regulations.

**ISSUE REFERENCE:** I074537

**FIRST PUBLISHED:** 6 February 2018

A report on this issue is being prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Paul Clark, Finance Business Partner, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354054, paul.clark@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Proposals for the 2018-19 High Needs and Early Years Block Elements of the Schools Budget

**SERVICE AREA:** Children, Young People and Learning

**DECISION MAKER:** Executive Member for Children, Young People & Learning

**DATE OF DECISION:** 20 Mar 2018

**PURPOSE OF DECISION:**

To agree the 2018-19 High Needs and Early Years Block Elements of the Schools Budget including the operation of the Early Years Funding Formula for providers and associated units of resource.

**ISSUE REFERENCE:** I074536

**FIRST PUBLISHED:** 6 February 2018

A report on this issue is being prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Paul Clark, Finance Business Partner, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354054, paul.clark@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Business Intelligence Software Procurement

**SERVICE AREA:** Adult Social Care, Health & Housing

**DECISION MAKER:** Consultant in Public Health

**DATE OF DECISION:** 21 Mar 2018

**PURPOSE OF DECISION:**

To approve the recommendation to award a contract for software & support to build intelligent dashboards to display internal information across the Council following a competitive tender.

**ISSUE REFERENCE:** I073507

**FIRST PUBLISHED:** 14 December 2017

A report on this issue is being prepared by or on behalf of the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Daniel Green, Head of Service for Business Intelligence, Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355219, [daniel.green@bracknell-forest.gov.uk](mailto:daniel.green@bracknell-forest.gov.uk).

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Introduction and Removal of Disabled Parking Bays - various roads in Owlsmoor, Old Bracknell, Harmanswater, Central Sandhurst, Bullbrook, Crown Wood, Great Hollands South and Priestwood & Garth

**SERVICE AREA:** Environment, Culture & Communities

**DECISION MAKER:** Executive Member for Planning & Transport

**DATE OF DECISION:** 30 Mar 2018

**PURPOSE OF DECISION:**

To consider the introduction and removal of disabled parking bays in various residential roads in Owlsmoor, Old Bracknell, Harmans Water, Central Sandhurst, Bullbrook, Crown Wood, Great Hollands South and Priestwood & Garth

**ISSUE REFERENCE:** I074460

**FIRST PUBLISHED:** 1 February 2018

A report on this issue is being prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Nick Rose, Principal Engineer - Traffic & Safety, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351169, [nick.rose@bracknell-forest.gov.uk](mailto:nick.rose@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Discretionary Rates Relief - New Applications

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive Member for Culture, Resources and Public Protection

**DATE OF DECISION:** 2 Apr 2018

**PURPOSE OF DECISION:**

To consider new applications for discretionary rate relief and hardship relief

**ISSUE REFERENCE:** I074466

**FIRST PUBLISHED:** 2 February 2018

A report on this issue is being prepared by or on behalf of the Director of Resources. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from David Evans, Revenue Services Manager, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352098, david.evans@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Council Plan Overview Report

**SERVICE AREA:** Chief Executive's Office

**DECISION MAKER:** Executive

**DATE OF DECISION:** 10 Apr 2018

**PURPOSE OF DECISION:**

To receive the Council Plan Overview Report (CPOR) for Quarter 3 of 2017/18.

**ISSUE REFERENCE:** I072332

**FIRST PUBLISHED:** 31 October 2017

A report on this issue is being prepared by or on behalf of the Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Genny Webb, Head of Performance and Partnerships, Chief Executive's Office, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352172, [genny.webb@bracknell-forest.gov.uk](mailto:genny.webb@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Easthampstead House - Demolition Project Award of the Works Contract

**SERVICE AREA:** Resources

**DECISION MAKER:** Director of Resources, Executive Member for Transformation & Finance

**DATE OF DECISION:** 10 Apr 2018

**PURPOSE OF DECISION:**

To approve the decision to award the works contract for the demolition of Easthampstead House.

**ISSUE REFERENCE:** I074132

**FIRST PUBLISHED:** 19 January 2018

A report on this issue is being prepared by or on behalf of the Director of Resources. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Kamay Toor, Capital Projects Manager, Resources - Property, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355183, [kamay.toor@bracknell-forest.gov.uk](mailto:kamay.toor@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Parks and Countryside Transformation Review

**SERVICE AREA:** Environment, Culture & Communities

**DECISION MAKER:** Executive

**DATE OF DECISION:** 10 Apr 2018

**PURPOSE OF DECISION:**

To approve the implementation of the new strategy for the parks and countryside service.

**ISSUE REFERENCE:** I073908

**FIRST PUBLISHED:** 8 January 2018

A report on this issue is being prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Andrew Hunter, Chief Officer: Planning, Transport & Countryside, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351907, [andrew.hunter@bracknell-forest.gov.uk](mailto:andrew.hunter@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Thames Basin Heaths Special Protection Area Supplementary Planning Document

**SERVICE AREA:** Environment, Culture & Communities

**DECISION MAKER:** Executive

**DATE OF DECISION:** 10 Apr 2018

**PURPOSE OF DECISION:**

To approve the Thames Basin Heaths Special Protection Area Supplementary Planning Document for use as a material consideration in the determination of planning applications

**ISSUE REFERENCE:** I073966

**FIRST PUBLISHED:** 11 January 2018

A report on this issue is being prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Simon Cridland, Team Manager (Policy), Planning Policy, Environment, Culture & Communities, Time Square, Bracknell, RG12 1JD, Tel: 01344 351183, [simon.cridland@bracknell-forest.gov.uk](mailto:simon.cridland@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Education Transport Policy 2019/20 and Post 16 2018/19

**SERVICE AREA:** Children, Young People and Learning

**DECISION MAKER:** Executive Member for Children, Young People & Learning

**DATE OF DECISION:** 24 Apr 2018

**PURPOSE OF DECISION:**

For the Executive Member to agree:  
Mainstream Education Transport Policy for 2019/20  
SEN Education Transport Policy for 2019/20  
Post 16 Education Transport Policy for 2018/19

**ISSUE REFERENCE:** I073358

**FIRST PUBLISHED:** 11 December 2017

A report on this issue is being prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Lesley Adams, Senior Admissions Officer, Admissions & Property, Children, Young People & Learning, Time Square, Bracknell, RG12 1JD, Tel: 01344 354023, [lesley.adams@bracknell-forest.gov.uk](mailto:lesley.adams@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Central and Eastern Berkshire Draft Minerals and Waste Local Plan

**SERVICE AREA:** Environment, Culture & Communities

**DECISION MAKER:** Executive

**DATE OF DECISION:** 8 May 2018

**PURPOSE OF DECISION:**

Seeking authority to consult on a draft Minerals and Waste Plan

**ISSUE REFERENCE:** I074563

**FIRST PUBLISHED:** 7 February 2018

A report on this issue is being prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Andrew Hunter, Chief Officer: Planning, Transport & Countryside, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351907, [andrew.hunter@bracknell-forest.gov.uk](mailto:andrew.hunter@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Heathlands Nursing Care Provision Contract Award

**SERVICE AREA:** Adult Social Care, Health & Housing

**DECISION MAKER:** Executive

**DATE OF DECISION:** 12 Jun 2018

**PURPOSE OF DECISION:**

To approve the recommendation to award a contract/s for Residential Nursing Care with Extra Care Housing.

**ISSUE REFERENCE:** I073523

**FIRST PUBLISHED:** 14 December 2017

A report on this issue is being prepared by or on behalf of the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Gill Vickers, Director of Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351458, Gill.Vickers@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Bracknell Town Centre Regeneration Committee Update Report

**SERVICE AREA:** Environment, Culture & Communities

**DECISION MAKER:** Bracknell Town Centre Regeneration Committee

**DATE OF DECISION:** 18 Jun 2018

**PURPOSE OF DECISION:**

To update the Committee on the regeneration of Bracknell Town Centre

**ISSUE REFERENCE:** I074414

**FIRST PUBLISHED:** 31 January 2018

A report on this issue is being prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Andrew Hunter, Chief Officer: Planning, Transport & Countryside, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351907, [andrew.hunter@bracknell-forest.gov.uk](mailto:andrew.hunter@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Town Centre Day Rate Car Park Charges

**SERVICE AREA:** Environment, Culture & Communities

**DECISION MAKER:** Bracknell Town Centre Regeneration Committee

**DATE OF DECISION:** 18 Jun 2018

**PURPOSE OF DECISION:**

The fee structure for The Avenue Car Park effectively sets the maximum level of charge that can be applied in any of the Council's town centre car parks. This report recommends revised charges for day rate charges from 1 September 2018.

**ISSUE REFERENCE:** I074858

**FIRST PUBLISHED:** 19 February 2018

A report on this issue is being prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Steve Loudoun, Chief Officer: Environment & Public Protection, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352501, [steve.loudoun@bracknell-forest.gov.uk](mailto:steve.loudoun@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Corporate Asset Management Plan

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 17 Jul 2018

**PURPOSE OF DECISION:**

The Executive to agree the Council's Corporate Asset Management Plan.

**ISSUE REFERENCE:** I073631

**FIRST PUBLISHED:** 21 December 2017

A report on this issue is being prepared by or on behalf of the Director of Resources. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Steven Caplan, Chief Officer: Property, Corporate Property, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352474, [steven.caplan@bracknell-forest.gov.uk](mailto:steven.caplan@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Polling Districts and Polling Places Review

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 17 Jul 2018

**PURPOSE OF DECISION:**

To carry out a review of polling districts and polling places in the borough as required by Section 18 of the Representation of the People Act 1983 and Section 17 of the Electoral Administration Act 2013.

**ISSUE REFERENCE:** I071009

**FIRST PUBLISHED:** 11 August 2017

A report on this issue is being prepared by or on behalf of the Director of Resources. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Glenda Favor-Ankersen, Electoral Services Manager, Electoral Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352024, [glenda.favor-ankersen@bracknell-forest.gov.uk](mailto:glenda.favor-ankersen@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Calculation of the Council Taxbase

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive Member for Culture, Resources and Public Protection

**DATE OF DECISION:** 2 Jan 2019

**PURPOSE OF DECISION:**

The calculation of the Council Taxbase for Bracknell Forest for the coming financial year.

**ISSUE REFERENCE:** I074467

**FIRST PUBLISHED:** 2 February 2018

A report on this issue is being prepared by or on behalf of the Director of Resources. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from David Evans, Revenue Services Manager, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352098, david.evans@bracknell-forest.gov.uk.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Highway Maintenance Works Programme 2019-20

**SERVICE AREA:** Environment, Culture & Communities

**DECISION MAKER:** Executive

**DATE OF DECISION:** 12 Mar 2019

**PURPOSE OF DECISION:**

The Council makes provision for highway maintenance schemes as part of its overall budget allocation. The funding is then targeted according to highway condition. In order to ensure most effective use of resource and the early booking of the plant and equipment, approval is sought annually to approve the targeting of funding to those roads identified on a rolling list as being in greatest need.

**ISSUE REFERENCE:** I074933

**FIRST PUBLISHED:** 22 February 2018

A report on this issue is being prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Steve Loudoun, Chief Officer: Environment & Public Protection, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352501, [steve.loudoun@bracknell-forest.gov.uk](mailto:steve.loudoun@bracknell-forest.gov.uk).

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