

NOTICE OF MEETING

**Appointment Committee - Chief Officers for joint People directorate
Friday 9 February 2018, 9.00 am
Board Room, Second Floor, Easthampstead House, Town Square,
Bracknell. - Easthampstead House, Town Square, Bracknell, RG12
1AQ**

**To: APPOINTMENT COMMITTEE - CHIEF OFFICERS FOR JOINT
PEOPLE DIRECTORATE**

Councillors Dr Barnard, D Birch, Mrs Birch, McLean, and Mrs Temperton

cc: Substitute Members of the Panel

Councillors Leake, Thompson and Virgo

ALISON SANDERS
Director of Resources

EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Paul Young
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Published: 1 February 2018



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Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made.

AGENDA

Page No

1. **ELECTION OF CHAIRMAN**

2. **APOLOGIES FOR ABSENCE/SUBSTITUTE MEMBERS**

3. **MINUTES**

To agree that the Chairman signs the minutes outside the meeting.

4. **DECLARATIONS OF INTEREST**

Members are asked to declare any disclosable pecuniary or affected interests in respect of any matter to be considered at this meeting.

Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

Any Member with an affected Interest in a matter must disclose the interest to the meeting. There is no requirement to withdraw from the meeting when the interest is only an affected interest, but the Monitoring Officer should be notified of the interest, if not previously notified of it, within 28 days of the meeting.

Exclusion of the Press and Public

Agenda item 5 is supported by an annex containing exempt information as defined in Schedule 12A of the Local Government Act 1972. If the Committee wishes to discuss the content of this annex in detail, it may choose to move the following resolution:

That pursuant to Regulation 4 of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2012 and having regard to the public interest, members of the public and press be excluded from the meeting for the consideration of

item 5 which involves the likely disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

(1) *Information relating to any individual*

5. RECRUITMENT OF CHIEF OFFICERS

The Job Descriptions and Person Descriptions are attached for members of the Committee only.

1 - 30

Applications to be considered will be sent to the Committee as a supplementary when available.