



## **NOTICE OF MEETING**

### **Employment Committee**

**Wednesday 13 February 2019, 7.30 pm**

**Council Chamber - Time Square, Market Street, Bracknell, RG12 1JD**

### **To: Employment Committee**

Councillor McLean (Chairman), Councillor Allen (Vice-Chairman), Councillors Angell, Mrs Birch, Leake, Ashman, Mrs Temperton, Virgo and Worrall

### **Non-Voting Co-optee**

Councillor Heydon

### **cc: Substitute Members of the Committee**

Councillors Brossard, Dudley, Mrs Hamilton, Dr Hill and Peacey

Gill Vickers  
Executive Director: Delivery

### **EMERGENCY EVACUATION INSTRUCTIONS**

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Hannah Stevenson  
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**1JD**

Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made.

**AGENDA**

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1. **Apologies**

To receive apologies for absence and to note the attendance of any substitute members.

2. **Declarations of Interest**

Members are asked to declare any disclosable pecuniary or affected interests in respect of any matter to be considered at this meeting.

Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

Any Member with an affected Interest in a matter must disclose the interest to the meeting. There is no requirement to withdraw from the meeting when the interest is only an affected interest, but the Monitoring Officer should be notified of the interest, if not previously notified of it, within 28 days of the meeting.

3. **Minutes from previous meeting**

To approve as a correct record the minutes of the meeting of the Committee held on 12 December 2018.

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4. **Urgent Items of Business**

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

5. **Update from the Chairman of the Local Joint Committee**

A verbal update from the Chairman of the Local Joint Committee.

6. **Minutes of Sub Groups**

The Committee is asked to note the minutes of the Local Joint

7 - 8

Committee held on 12 December 2018.

7. **Monitoring The Council's Workforce Report 2017/18**

To note the Monitoring the Council's Workforce Reports and endorse the strategies proposed for 2018/19. 9 - 24
8. **Exclusion of Public and Press**

To consider the following motion:

That pursuant to Regulation 21 of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2000 and having regard to the public interest, members of the public and press be excluded from the meeting for the consideration of items 9,10 and 11 which involves the likely disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

  - (1) Information relating to any individual.
  - (3) Information relating to the financial or business affairs of any particular person (including the Authority holding that information).
9. **New to Bracknell Forest Council Apprentices**

To revise the current pay-scale for new to the council apprentices. 25 - 30
10. **Disciplinary / Capability Procedure for Assistant Directors / Officers paid on the Senior Salaries Scale**

To receive a report on Disciplinary / Capability Procedure for Assistant Directors and Officers paid on the Senior Salaries Scale. 31 - 36
11. **Use of Urgency Procedure to Establish a Members Appeal Panel**

To note the reasons for invoking the urgency procedure to establish a Members Appeal Panel. 37 - 38