



NOTICE OF MEETING

Environment, Culture and Communities

Overview & Scrutiny Panel

Tuesday 5 March 2019, 7.30 pm

**Council Chamber - Time Square, Market Street, Bracknell,
RG12 1JD**

**To: Environment, Culture and Communities Overview & Scrutiny
Panel**

Councillor Angell (Chairman), Councillor Porter (Vice-Chairman), Councillors Mrs Angell, Brossard, Finnie, Mrs Ingham, Mrs McKenzie, Mrs McKenzie-Boyle and Mrs Mattick

cc: Substitute Members of the Panel

Councillors Dudley, Kennedy, Leake, Ashman and Virgo

Gill Vickers
Executive Director: Delivery

EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Louise Connelly
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Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made..

AGENDA

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1. APOLOGIES FOR ABSENCE/SUBSTITUTE MEMBERS

To receive apologies for absence and to note the attendance of any substitute members.

2. MINUTES AND MATTERS ARISING

To approve as a correct record the minutes of the meeting of the Environment, Culture and Communities Overview and Scrutiny Panel held on 8 January 2019.

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3. DECLARATIONS OF INTEREST AND PARTY WHIP

Members are asked to declare any disclosable pecuniary or affected interests and the nature of that interest, including the existence and nature of the party whip, in respect of any matter to be considered at this meeting.

Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

Any Member with an Affected Interest in a matter must disclose the interest to the meeting. There is no requirement to withdraw from the meeting when the interest is only an affected interest, but the Monitoring Officer should be notified of the interest, if not previously notified of it, within 28 days of the meeting.

4. URGENT ITEMS OF BUSINESS

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

5. **PUBLIC PARTICIPATION**

To receive submissions from members of the public which have been submitted in advance in accordance with the Council's Public Participation Scheme for Overview and Scrutiny.

6. **PLANNING PERFORMANCE**

To provide members with an update on planning performance enforcement since the introduction of the Local Enforcement Plan. Report to follow.

7. **CAR PARKING ENFORCEMENT**

Members are asked to note and comment on the Car Parking Enforcement update provided by Damian James, Assistant Director: Contract Services.

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8. **EVERYONE ACTIVE**

Damian James, Assistant Director: Contract Services, will provide a verbal update on the performance of Everyone Active in relation to complaints and compliments.

9. **LED LIGHTING TASK AND FINISH GROUP UPDATE**

Cllr John Porter, Chairman of the LED Lighting Task and Finish Group, will provide a verbal update on the work of the Group.

10. **HOUSES IN MULTIPLE OCCUPATION TASK AND FINISH GROUP**

Cllr Michael Brossard, Chairman of the Houses in Multiple Occupation Task and Finish Group, will provide a verbal update on the work of the Group.

11. **CEMETERY/CREMATORIUM VISIT**

Members are asked to agree a visit to Easthampstead Cemetery/Crematorium and one other Cemetery/Crematorium to assure themselves Easthampstead remains an accessible, safe and cost efficient site.

12. **QUARTER 3 QUARTERLY SERVICE REPORT (QSR)**

To consider the latest trends, priorities and pressures in terms of departmental performance as reported in the Quarterly Service Report for the third quarter of 2018/19 (October 2018 to December 2018) relating to Environment, Culture and Communities. A current update and an overview of the key issues relating to the third quarter will be provided verbally.

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Panel members are asked to give advance notice to the Governance and Scrutiny Team of any questions relating to the Quarterly Service Report where possible.

13. EXECUTIVE KEY AND NON-KEY DECISIONS

To consider scheduled Executive Key and Non-Key Decisions relating to Environment, Culture and Communities.

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DATE OF NEXT MEETING

The next meeting of the Environment, Culture and Communities Panel has been scheduled for 18 June 2019.