



NOTICE OF MEETING

**Environment, Culture and Communities Overview & Scrutiny Panel
Tuesday 18 September 2018, 7.30 pm
Council Chamber - Time Square, Market Street, Bracknell,
RG12 1JD**

**To: Environment, Culture and Communities Overview & Scrutiny
Panel**

Councillor Angell (Chairman), Councillor Porter (Vice-Chairman), Councillors Mrs Angell, Brossard, Finnie, Mrs Ingham, Mrs McKenzie, Mrs McKenzie-Boyle and Mrs Mattick

cc: Substitute Members of the Panel

Councillors Dudley, Kennedy, Leake, Ashman and Virgo

Gill Vickers
Interim Executive Director, Delivery

EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Louise Connelly
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Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made..

AGENDA

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1. APOLOGIES FOR ABSENCE/SUBSTITUTE MEMBERS

To receive apologies for absence and to note the attendance of any substitute members.

2. MINUTES AND MATTERS ARISING

To approve as a correct record the minutes of the meeting of the Environment, Culture and Communities Overview and Scrutiny Panel held on 3 July 2018. The actions arising from the previous panel meeting are appended to the minutes.

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3. DECLARATIONS OF INTEREST AND PARTY WHIP

Members are asked to declare any disclosable pecuniary or affected interests and the nature of that interest, including the existence and nature of the party whip, in respect of any matter to be considered at this meeting.

Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

Any Member with an Affected Interest in a matter must disclose the interest to the meeting. There is no requirement to withdraw from the meeting when the interest is only an affected interest, but the Monitoring Officer should be notified of the interest, if not previously notified of it, within 28 days of the meeting.

4. URGENT ITEMS OF BUSINESS

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

5. **PUBLIC PARTICIPATION**

To receive submissions from members of the public which have been submitted in advance in accordance with the Council's Public Participation Scheme for Overview and Scrutiny.

6. **LEISURE TRANSFORMATION REVIEW**

The Panel are asked to consider the update regarding the progress of the Leisure Transformation project and the contract management of Everyone Active.

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7. **HIGHWAYS WINTER SERVICE PLAN 2018/19**

Members are asked to note 'The Highways Winter Service Plan' which is an operational document detailing the Councils' actions for treating the highway network in response to winter weather conditions.

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8. **LED LIGHTING TASK & FINISH GROUP**

Members are asked to note the programme of work to be undertaken by the LED Lighting Task & Finish Group.

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9. **QUARTERLY SERVICE REPORT (QSR)**

To consider the latest trends, priorities and pressures in terms of departmental performance as reported in the QSR for the first quarter of 2018/19 (April to June) relating to Environment, Culture and Communities.

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In addition, members will receive a demonstration on the new process for reporting performance, led by the Business Intelligence Team.

Please bring the previously circulated Quarterly Service Report to the meeting. The QSR is attached to this agenda if viewed online.

10. **EXECUTIVE FORWARD PLAN**

To consider whether any of the forthcoming executive member and officer decisions should be discussed by the Portfolio Review Group prior to determination.

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DATE OF NEXT MEETING

The next scheduled meeting of the Environment, Culture and Communities Overview & Scrutiny Panel will be held on 8 January 2019.