



## **NOTICE OF MEETING**

**Governance & Audit Committee**  
**Wednesday 25 July 2018, 7.30 pm**  
**Council Chamber - Time Square, Market Street, Bracknell,**  
**RG12 1JD**

### **To: Governance & Audit Committee**

Councillor Allen (Chairman), Councillor Thompson (Vice-Chairman), Councillors Ashman, Heydon, Leake, McLean, Mrs Temperton and Worrall

### **Independent Member**

Mr D St John Jones

### **cc: Substitute Members of the Committee**

Councillors Mrs Hayes MBE, Dr Hill, McCracken, Mrs McKenzie-Boyle and Peacey

ALISON SANDERS  
Director of Resources

### **EMERGENCY EVACUATION INSTRUCTIONS**

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Kirstine Berry  
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Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made.

**AGENDA**

Page No

**1. Apologies for Absence**

To receive apologies for absence and to note the attendance of any substitute members.

**2. Declarations of Interest**

Members are asked to declare any disclosable pecuniary or affected interests in respect of any matter to be considered at this meeting.

Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

Any Member with an affected Interest in a matter must disclose the interest to the meeting. There is no requirement to withdraw from the meeting when the interest is only an affected interest, but the Monitoring Officer should be notified of the interest, if not previously notified of it, within 28 days of the meeting.

**3. Minutes of previous meeting**

To approve as a correct record the minutes of the meetings of the Committee held on 27 June 2018.

5 - 10

**4. Urgent Items of Business**

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

**5. Financial Statements 2017/18**

To approve the Financial Statements for 2017/18 and authorise the Chairman of the meeting to sign and date the Statement of Accounts on behalf of the Committee and sign and date the Letter of Representation.

11 - 140

6. **External Audit Results Report**

To receive a report by the Council's external auditor summarising the work carried out to discharge their statutory audit responsibilities.

141 - 182