



## **NOTICE OF MEETING**

### **Overview and Scrutiny Commission**

**Thursday 10 May 2018, 7.30 pm**

**Council Chamber - Time Square, Market Street, Bracknell, RG12 1JD**

### **To: OVERVIEW AND SCRUTINY COMMISSION**

Councillor Leake (Chairman), Councillor Angell (Vice-Chairman), Councillors Allen, Mrs Angell, Mrs Birch, Brossard, Finnie, Harrison, Mrs McCracken, Peacey, Porter, Mrs Temperton, Tullett and Virgo

**Church Representative Members** (Voting in respect of Education matters only)

One Vacancy and One Vacancy

**Parent Governor Representative Members** (Voting in respect of education matters only)

Mrs L Wellsted

**cc Substitute Members of the Commission**

Councillors Dudley, Mrs Mattick, Thompson and Worrall

**Executive Members Invited:**

Councillors D Birch and McCracken

ALISON SANDERS  
Director of Resources

### **EMERGENCY EVACUATION INSTRUCTIONS**

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Kirsty Hunt  
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Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made.

**AGENDA**

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1. **Apologies for Absence/Substitute Members**

To receive apologies for absence and to note the attendance of any substitute members.

2. **Minutes and Matters Arising**

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Commission held on 29 March 2018.

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3. **Declarations of Interest and Party Whip**

Members are asked to declare any disclosable pecuniary or affected interests in respect of any matter to be considered at this meeting.

Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

Any Member with an affected Interest in a matter must disclose the interest to the meeting. There is no requirement to withdraw from the meeting when the interest is only an affected interest, but the Monitoring Officer should be notified of the interest, if not previously notified of it, within 28 days of the meeting.

4. **Urgent Items of Business**

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

5. **Public Participation**

To receive submissions from members of the public which have been submitted in advance in accordance with the Council's Public Participation Scheme for Overview and Scrutiny.

6. **Corporate Performance Overview Report**

To consider the Chief Executive's Corporate Performance Overview Report covering the third quarter of the 2017/18 financial year (October – December).

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*The Chairman has asked that any questions arising from the report should be referred to the Director of Resources in advance and only raised in the meeting if you consider the issue requires wider discussion.*

7. **Downshire Homes**

Timothy Wheadon, Chairman of Downshire Homes, will attend the meeting to provide the Commission with a briefing on the operation of the organisation and how its work supports the Council's objectives.

8. **Executive Forward Plan**

Forthcoming items on the Executive Forward Plan of a corporate nature are attached for consideration.

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9. **Recruitment and Retention Working Group**

To receive an update on the work being carried out following the Recruitment and Retention Working Group.

10. **Overview and Scrutiny Work programme 2018-19**

Discussion on the process for the development of the Overview and Scrutiny Work programme for 2018-19.

**DATE OF NEXT MEETING**

23 May 2018 – following Annual Council to appoint membership of Panels

10 July 2018