



## **NOTICE OF MEETING**

### **Overview and Scrutiny Commission**

**Thursday 6 July 2017, 7.30 pm**

**Council Chamber, Fourth Floor, Easthampstead House, Bracknell**

### **To: OVERVIEW AND SCRUTINY COMMISSION**

Councillor Leake (Chairman), Councillor Angell (Vice-Chairman), Councillors Allen, Mrs Angell, Mrs Birch, Brossard, Finnie, Harrison, Mrs McCracken, Phillips, Porter, Mrs Temperton and Tullett

#### **Church Representative Members** (Voting in respect of education matters only)

One Vacancy, (Church of England)

One Vacancy, (Roman Catholic)

#### **Parent Governor Representative Members** (Voting in respect of education matters only)

Mrs L Wellsteed

One Vacancy

#### **cc: Substitute Members of the Commission**

Councillors Dudley, Mrs Mattick, Peacey, Thompson and Worrall

ALISON SANDERS  
Director of Corporate Services

### **EMERGENCY EVACUATION INSTRUCTIONS**

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Hannah Stevenson  
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**Bracknell**

Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made.

*Note: There will be a private pre-meeting for members of the Commission at 6.45pm in the Fourth Floor Meeting Room 1, Easthampstead House.*

**AGENDA**

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**1. Apologies for Absence/Substitute Members**

To receive apologies for absence and to note the attendance of any substitute members.

**2. Minutes and Matters Arising**

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Commission held on 11 May 2017 and the minutes of the Annual Overview and Scrutiny Commission held on 24 May 2017.

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**3. Declarations of Interest and Party Whip**

Members are asked to declare any disclosable pecuniary or affected interests including the existence and nature of the Party Whip, in respect of any matter to be considered at this meeting.

Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

Any Member with an affected Interest in a matter must disclose the interest to the meeting and must not participate in discussion of the matter or vote on the matter unless granted a dispensation by the Monitoring officer or by the Governance and Audit Committee. There is no requirement to withdraw from the meeting when the interest is only an affected interest, but the Monitoring Officer should be notified of the interest, if not previously notified of it, within 28 days of the meeting.

**4. Urgent Items of Business**

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

5. **Public Participation**

To receive submissions from members of the public which have been submitted in advance in accordance with the Council's Public Participation Scheme for Overview and Scrutiny.

**CRIME & DISORDER COMMITTEE**

6. **Community Safety**

Meeting as the Crime and Disorder Committee, to receive a presentation on, and to consider: the performance of the Community Safety Partnership in 2016-17; and the priorities in the Community Safety Plan for 2017-18.

**OVERVIEW AND POLICY DEVELOPMENT**

7. **Communications and Marketing**

To receive a presentation in respect of the work of the Communications and Marketing function, its current priorities and future plans, with specific reference to the new way of working following the IESE review in 2016.

**PERFORMANCE MONITORING**

8. **Quarterly Service Reports (QSRs)**

To consider the latest trends, priorities and pressures in terms of departmental performance as reported in the QSRs for the fourth quarter of 2016/17 (January to March 2017) relating to:

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- The Chief Executive's Office
- The Corporate Services Department

***The Chairman has asked that any detailed or procedural questions arising from the Quarterly Service Reports should be referred to either the Assistant Chief Executive or Director of Corporate Services in advance. Except in cases of urgency, only issues of strategic importance or of wider implications should be raised at the meeting.***

**HOLDING THE EXECUTIVE TO ACCOUNT**

9. **Executive Forward Plan**

Scheduled Executive Key and Non-Key Decisions of a corporate nature are attached for consideration.

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**OVERVIEW & POLICY DEVELOPMENT**

10. **Updates from Panel Chairmen**

To note the progress against the Overview and Scrutiny work

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programme, and the reports from Overview and Scrutiny Panel Chairmen on each Panel's progress against the work programme.

**DATE OF NEXT MEETING**

The next meeting of the Overview and Scrutiny Commission has been arranged for 21 September 2017, with a pre-meeting for Members at 6:45 pm.