

A waste management partnership between Bracknell Forest Borough Council, Reading Borough Council and Wokingham District Council.

# JOINT WASTE DISPOSAL BOARD

# **NOTICE OF MEETING**

#### FRIDAY 16 OCTOBER 2015

# TO: ALL MEMBERS OF THE JOINT WASTE DISPOSAL BOARD

You are invited to attend a meeting of the Joint Waste Disposal Board on **Friday 16 October 2015 at 9.30 am** in the Smallmead Household Waste Recycling Centre, Island Road, Reading RG2 0RP. An agenda for the meeting is set out overleaf.

# **Members of the Joint Waste Disposal Board**

Councillor Mrs Dorothy Hayes MBE, Bracknell Forest Council Councillor Iain McCracken, Bracknell Forest Council Councillor Paul Gittings, Reading Borough Council Councillor Liz Terry, Reading Borough Council Councillor Anthony Pollock, Wokingham Borough Council Councillor Angus Ross, Wokingham Borough Council

# **EMERGENCY EVACUATION INSTRUCTIONS**

If you hear the alarm:

- 1 Leave the building immediately
- 2 Follow the green signs
- 3 Use the stairs not the lifts
- 4 Do not re-enter the building until told to do so

If you require further information, please contact: Katharine Simpson Telephone 01344 352308
E-mail: katharine.simpson@bracknell-forest.gov.uk







# JOINT WASTE DISPOSAL BOARD Friday 16 October 2015 (9.30 am) Smallmead Household Waste Recycling Centre, Island Road, Reading RG2 0RP.

#### **AGENDA**

<u>Note</u>: There will be a short pre-meeting at 9.15am to enable Members of the Committee to meet Steve Longdon, Regional Director, and Adrian Clarke, General Manager before the meeting starts.

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### 1. APOLOGIES FOR ABSENCE

# 2. **DECLARATIONS OF INTEREST**

Members are requested to declare any disclosable pecuniary or affected interest in respect of any matter to be considered at this meeting.

Any Member with a Disclosable Pecuniary Interest or an affected interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

# 3. MINUTES OF THE MEETING OF THE JOINT WASTE DISPOSAL BOARD

5 - 8

To approve as a correct record the minutes of the Joint Waste Disposal Board held on 7 July 2015.

# 4. URGENT ITEMS OF BUSINESS

To notify the Board of any items authorised by the Chairman on the grounds of urgency.

#### 5. ANNUAL ENVIRONMENT REPORT

To receive a presentation from Steve Longdon, Regional Director, and Adrian Clarke, General Manager, on the Annual Environment Report.

### 6. COMMUNICATIONS FORWARD PLAN

To receive a presentation from Anna Fowler, re3 Marketing and Communications Officer, on the Communications Forward Plan.

# 7. AUDIT REPORT - WASTE PFI REVIEW 2015

9 - 22

To consider a report providing an update on a recent audit of the re3 Joint Waste PFI.

# 8. REVIEW OF GOVERNANCE ARRANGEMENTS

23 - 28

To consider a report providing an update in respect of the progress and changes being made in respect of the governance arrangements for the re3 partnership.



## 9. PARTNERSHIP PROGRESS REPORT

29 - 32

To consider a report providing an update on the progress made in relation to the shared re3 PFI Contract since the Joint Waste Disposal Board Management Committee's last meeting on 7<sup>th</sup> July 2015.

#### 10. DATES OF FUTURE MEETINGS

To agree the following proposed dates for future meetings of the Joint Waste Disposal Board Management Committee:

Friday 15 January at 9.30am Friday 8 April 2016 at 9.30am Friday 8 July 2016 at 9.30am (AGM) Friday 7 October 2016 at 9.30am

#### 11. EXCLUSION OF PUBLIC AND PRESS

To consider the following motion:

That pursuant to Regulation 4 of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2012 and having regard to the public interest, members of the public and press be excluded from the meeting for the consideration of items 12 and 13 which involves the likely disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

(3) Information relating to the financial or business affairs of any particular person.

#### 12. CONTRACT UPDATE

33 - 36

To receive a report providing an update on the progress made to resolve the financial disagreement between the re3 councils and their PFI Contractor, FCC Environment, since the Management Committee's last meeting.

# 13. ANNUAL FINANCIAL STATEMENT

37 - 46

To receive a report providing an update in terms of the financial management of the Joint Waste PFI contract.