



NOTICE OF MEETING

**Environment, Culture and Communities Overview & Scrutiny Panel
Wednesday 23 March 2016, 7.30 pm
Council Chamber, Fourth Floor, Easthampstead House, Bracknell**

To: Environment, Culture and Communities Overview & Scrutiny Panel

Councillor Angell (Chairman), Councillor Porter (Vice-Chairman), Councillors Mrs Angell, Brossard, Finnie, Mrs Ingham, Mrs McKenzie, Mrs McKenzie-Boyle and Mrs Mattick

cc: Substitute Members of the Panel

Councillors Dudley, King OBE, Leake, Ms Miller and Virgo

ALISON SANDERS
Director of Corporate Services

EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Derek Morgan
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Panel
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Bracknell**

Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made..

AGENDA

Page No

1. APOLOGIES FOR ABSENCE/SUBSTITUTE MEMBERS

To receive apologies for absence and to note the attendance of any substitute members.

2. MINUTES AND MATTERS ARISING

To approve as a correct record the minutes of the meeting of the Environment, Culture and Communities Overview and Scrutiny Panel held on 12 January 2016.

5 - 8

3. DECLARATIONS OF INTEREST AND PARTY WHIP

Members are requested to declare any disclosable pecuniary or affected interest, including the existence and nature of the Party Whip, in respect of any matter to be considered at this meeting.

Any Member with a Disclosable Pecuniary Interest or an Affected Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

4. URGENT ITEMS OF BUSINESS

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

5. PUBLIC PARTICIPATION

To receive submissions from members of the public which have been submitted in advance in accordance with the Council's Public Participation Scheme for Overview and Scrutiny.

OVERVIEW AND POLICY DEVELOPMENT

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| 6. | TRANSFORMATION PROGRAMME
To receive a report providing an update in respect of the Council's Transformation Programme and outlining ways for Members to provide input into the Programme's strategic reviews. | 9 - 44 |
| 7. | SCHOOLS ANNUAL ENVIRONMENTAL MANAGEMENT REPORT 2014/15
To consider the attached Schools Annual Environmental Management Report 2014/15. | 45 - 92 |
| 8. | BRACKNELL FOREST BOROUGH LOCAL PLAN UPDATE
A progress update report in respect of the Bracknell Forest Borough Local Plan is attached. | 93 - 102 |
| 9. | DRAFT OVERVIEW AND SCRUTINY REPORT OF THE REVIEW OF PROCEDURES FOR PLANNING APPLICATIONS AND ENFORCEMENT
The draft report of the review of procedures for planning applications and enforcement undertaken by a working group of this Panel is attached for consideration. | 103 - 144 |

PERFORMANCE MONITORING

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| 10. | QUARTERLY SERVICE REPORT (QSR) - INFORMATION ITEM
To update the Panel in respect of the latest available departmental performance as reported in the QSR for the third quarter of 2015/16 (October to December 2015) relating to Environment, Culture and Communities. An overview of the fourth quarter of 2015/16 will also be provided. | 145 - 190 |
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Please bring the previously circulated Quarterly Service Report to the meeting. Copies are available on request and attached to this agenda if viewed online.

The Chairman has asked that any detailed or procedural questions arising from the QSR should be referred to the Director of Environment, Culture and Communities in advance. Only issues of strategic importance or of wider implications need then be raised at the meeting.

HOLDING THE EXECUTIVE TO ACCOUNT

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| 11. | EXECUTIVE KEY AND NON-KEY DECISIONS
To consider scheduled Executive Key and Non-Key Decisions relating to Environment, Culture and Communities. | 191 - 196 |
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DATE OF NEXT MEETING

Tuesday 5 July 2016.

