

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>I087901</b>
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1. **TITLE:** Reactive Maintenance & Repairs Services Contract

2. **SERVICE AREA:** Delivery

3. **PURPOSE OF DECISION**

To seek approval to award the reactive maintenance services contract.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive Director: Delivery, Executive Member for Transformation & Finance

6. **DECISION:**

That the Measured Term Contract for Building Maintenance and Repair Services due to commence on 13 January 2020 is awarded to Tenderer B.

To temporarily provide cover with BFC's incumbent Heating, Ventilation and Cooling Contractor, in regard to the Reactive Service Works until the new provider is in place.

7. **REASON FOR DECISION**

- I. There is a requirement of the Contract Standing Orders that any contracts in excess of £181K (for supplies and services) are required to go to a formal tendering process to ensure value for money and compliance with legislation.
- II. To ensure that the Council has an effective and reliable contractor in place to deal with any 'reactive' maintenance issues that may arise.
- III. Failure to do so could result in costly implications for the Council and could also impact on the services we are able to offer individuals within the Borough. A large number of school sites have bought into the services provided by the Construction and Maintenance Group and therefore benefit from the reactive maintenance service arising from this award.

8. **ALTERNATIVE OPTIONS CONSIDERED**

- I. An alternative option was to appoint specialist contractors, but this was rejected in favour of the current working practice.
- II. The project team also evaluated the possibility of using an existing framework agreement; however no suitable framework agreements were identified

9. **PRINCIPAL GROUPS CONSULTED:** Borough Solicitor  
Director: Finance  
Procurement

10. **DOCUMENT CONSIDERED:** Report of the Executive Director: Delivery

11. **DECLARED CONFLICTS OF INTEREST:** None

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
29 November 2019	9 December 2019