

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the Executive Member for Children, Young People & Learning is to be asked to make a key decision on 26 June 2018 in respect of the following:

TITLE: Larchwood Short Break Unit Statement of Purpose 2018 - 2019 and Larchwood Short Break Unit Annual Report April 2017 - March 2018

SERVICE AREA: Children, Young People and Learning

PURPOSE OF DECISION:

To seek approval of the revised Larchwood Short Break Unit Statement of Purpose 2018 - 2019 and the Larchwood Short Break Unit Annual Report April 2017 - March 2018.

ISSUE REFERENCE: I075530

The Executive Member for Children, Young People & Learning will be considering a report prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Sonia Johnson, Head of Specialist Services, Children's Social Care - Duty & Assessment, Children, Young People and Learning, Time Square, Bracknell, RG12 1JD, Tel: 01344 353132, sonia.johnson@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Children, Young People & Learning in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

DATE OF NOTICE: 13 March 2018